

COUNCIL

TUESDAY, 18TH SEPTEMBER 2018, 6.30 PM
COUNCIL CHAMBER, TOWN HALL, CHORLEY

AGENDA

APOLOGIES

- 1 **MINUTES OF MEETING TUESDAY, 24 JULY 2018 OF COUNCIL** (Pages 5 - 12)
- 2 **DECLARATIONS OF ANY INTERESTS**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.
- 3 **MAYORAL ANNOUNCEMENTS**
- 4 **PUBLIC QUESTIONS**

Members of the public who have requested the opportunity to ask question(s) on any item(s) on the agenda will have three minutes to put their question(s) to the relevant Councillor. Members of the public will be allowed to ask one short supplementary question.
- 5 **EXECUTIVE CABINET** (Pages 13 - 14)

To consider a general report of the Executive Cabinet held on 2 August 2018.
- 6 **REVENUE AND CAPITAL BUDGET MONITORING 2018/19 REPORT 1 (END OF JUNE 2018)** (Pages 15 - 34)

To consider and receive the report of the Statutory Finance Officer.
- 7 **GOVERNANCE COMMITTEE** (Pages 35 - 38)

To receive and consider the general report of the Governance Committee held on 25 July 2018.

- 8 **OUTLINE PLANNING APPLICATION - 17/00715/OUTMAJ**
- To receive and consider the report of the Director (Customer and Digital) (to follow).
- 9 **ELECTORAL REVIEW - WARD ARRANGEMENTS PROPOSAL** (Pages 39 - 88)
- To receive and consider the draft report of the Director (Policy and Governance).
- 10 **LANCASHIRE BUSINESS RATES RETENTION PILOT IN 2019/20**
- To receive and consider the report of the Statutory Finance Officer (to follow).
- 11 **FEES AND CHARGES CHORLEY CEMETERIES** (Pages 89 - 92)
- To receive and consider the report of the Director (Customer and Digital).
- 12 **A CHORLEY HOUSING COMPANY**
- To receive and consider the report of the Director (Business, Development and Growth) (to follow).
- 13 **COUNCIL APPOINTMENTS**
- Councillor Roy Lees to replace Councillor Jane Fitzsimons on Digital Office Park Steering Group.
- 14 **QUESTIONS ASKED UNDER COUNCIL PROCEDURE RULE 8 (IF ANY)**
- 15 **TO CONSIDER THE NOTICES OF MOTION GIVEN IN ACCORDANCE WITH COUNCIL PROCEDURE RULE 10** (Pages 93 - 94)
- The enclosed Notice of Motion has been submitted by Councillor Margaret France.

16 **EXCLUSION OF THE PUBLIC AND PRESS**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act.

By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Condition:

Information is not exempt if it is required to be registered under-

The Companies Act 1985

The Friendly Societies Act 1974

The Friendly Societies Act 1992

The Industrial and Provident Societies Acts 1965 to 1978

The Building Societies Act 1986 (recorded in the public file of any building society, within the meaning of the Act)

The Charities Act 1993

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

17 **SHARED SERVICES UPDATE**

To receive and consider the report of the Chief Executive.

18 **ANY URGENT BUSINESS PREVIOUSLY AGREED WITH THE MAYOR**

GARY HALL
CHIEF EXECUTIVE

Electronic agendas sent to Members of the Council.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk

To view the procedure for public questions/ speaking click here

<https://democracy.chorley.gov.uk/documents/s67429/Appendix%203%20Standing%20Orders%20Aug%2016.pdf> and scroll to page 46

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MINUTES OF COUNCIL

MEETING DATE Tuesday, 24 July 2018

MEMBERS PRESENT: Councillor Margaret Lees (Mayor), Councillor Greg Morgan (Deputy Mayor) and Councillors Aaron Beaver, Martin Boardman, Alistair Bradley, Terry Brown, Jean Cronshaw, Alan Cullens, John Dalton, Doreen Dickinson, Graham Dunn, Christopher France, Gordon France, Margaret France, Jane Fitzsimons, Anthony Gee, Danny Gee, Tom Gray, Keith Iddon, Yvonne Hargreaves, Steve Holgate, Hasina Khan, Zara Khan, Paul Leadbetter, Roy Lees, Sheila Long, Adrian Lowe, Marion Lowe, Matthew Lynch, June Molyneaux, Alistair Morwood, Steve Murfitt, Beverley Murray, Gillian Sharples, Joyce Snape, Kim Snape, Ralph Snape, John Walker, Paul Walmsley, Neville Whitham, Alan Whittaker and Peter Wilson

OFFICERS: Gary Hall (Chief Executive), Asim Khan (Director (Customer and Digital)), Mark Lester (Director (Business, Development and Growth)), Rebecca Huddleston (Director (Policy and Governance)), Chris Moister (Head of Legal, Democratic & HR Services) and Ruth Rimmington (Democratic and Member Services Team Leader)

APOLOGIES: Councillors Eric Bell, Henry Counce, Paul Clark, Mark Perks and Debra Platt

17.C.15 Minutes of meeting Tuesday, 15 May 2018 of Council

Decision: That the minutes of the last Council meeting held on 15 May 2018 be approved as a correct record for signature by the Mayor.

17.C.16 Declarations of Any Interests

There were no declarations of interests received.

17.C.17 Mayoral Announcements

The Mayor thanked the emergency services and all the other support organisations for their efforts in dealing with the fire on Winter Hill.

The Mayor congratulated Mawdesley Cricket Club on their receipt of the Queen's Award for Voluntary Service the previous week.

The Mayor thanked Members for their support for her Charity Golf Day and Gin Tasting evenings. Her next charity event is a Woodland Walk on 2 September followed by a Lancashire Night on 15 September. She will also be undertaking a sponsored microlight flight.

17.C.18 Public Questions

There were no public questions for consideration.

17.C.19 Chorley Council Annual Report 2017/18

The Executive Leader, Councillor Alistair Bradley presented the Council's Annual Report which had been produced by the Director of Policy and Governance and summarised the Council's achievements during 2017/18.

The report detailed performance against each of the Council's key priority areas, highlighting successful delivery of key projects and also included new investment totalling £12.43m.

The Executive Leader, Councillor Alistair Bradley proposed and the Deputy Leader, Councillor Peter Wilson seconded the **Decision – that the report be noted.**

17.C.20 Executive Cabinet

Members considered a general report of the meeting of Executive Cabinet held on 21 June.

The Executive Leader, Councillor Alistair Bradley proposed and the Deputy Leader, Councillor Peter Wilson seconded the **Decision – that the report be noted.**

17.C.21 Provisional Revenue and Capital Outturn 2017/18

The Executive Member (Resources), Councillor Peter Wilson, presented the Provisional Revenue and Capital Outturn for 2017/18 which had been agreed by the Executive Cabinet on 21 June. The report requires full Council approval for a number of recommendations.

Members considered the recommendations in relation to in-year revenue underspends to the Change Management Reserve, the Asset Maintenance Reserve and the Business Rates Retention Equalisation Reserve. The financing of the 2017/18 capital programme to maximise the use of funding resources available to the Council was highlighted.

Councillor Bradley noted that in the 2017/18 budget the expected net income from Market Walk, after deducting financing costs, is £0.998m.

The Executive Member (Resources), Councillor Peter Wilson proposed and the Executive Leader, Councillor Alistair Bradley seconded the **Decision – that approval be given to the following:**

- 1. To note the full year outturn position for the 2017/18 revenue budget and capital investment programme.**
- 2. To note the use of the £2.2m Southport Road capital receipt, as outlined in paragraph 34, to pay off the borrowing used to fund assets with short**

useful lives and instead use prudential borrowing to fund the purchase of the Oak House. The outcome being a £176k saving to the council's revenue budget.

3. To note Executive Cabinet approval for slippage requests outlined in Appendix 2 of the report to finance expenditure on specific items or projects in 2018/19.
4. For the contribution of £300,000 from in-year revenue underspends to the Change Management Reserve to finance one-off redundancy and pension strain costs arising from transformation and shared service strategies.
5. For the contribution of £100,000 from in-year revenue underspends to the Asset Maintenance Reserve to finance one-off costs relating to the Council's maintenance of offices and buildings.
6. For the contribution of £156,835 from in-year revenue underspends to the Business Rates Retention Equalisation Reserve.
7. To note the 2017/18 outturn position on the Council's reserves outlined in Appendix 4.
8. To note the impact of the final capital expenditure outturn and the re-phasing of capital budgets to 2018/19 and approve the additions to the capital programme outlined in paragraph 72.
9. For the financing of the 2017/18 capital programme to maximise the use of funding resources available to the Council.

17.C.22 Scrutiny Reporting Back: Chorley Council's Annual Report on Overview and Scrutiny in 2017/18

The Chair of the Overview and Scrutiny Committee, Councillor John Walker, presented Scrutiny Reporting Back, a summary of the work of the Committee in 2017/18.

The Performance Panel have received an update and challenged performance for each Directorate and a number of Executive Members.

A number of Task and Finish Groups have undertaken inquiries; including the Council's Leisure Management Contract, the Council's Waste Management Contract and the Quality of housing provided by social landlords.

Other areas of work included Counter Terrorism (Crime and Disorder Scrutiny), financial scrutiny with the Executive Member (Resources), the Integrated Community Wellbeing service and the council's Flood Relief Scheme.

The Chair thanked Members and Officers for their contributions to the work of the Committee.

The Chair of the Overview and Scrutiny Committee, Councillor John Walker, proposed, and Vice Chair, Councillor Alistair Morwood, seconded the **Decision – that the report be noted.**

17.C.23 Overview and Scrutiny Committee and Task and Finish Groups

Members considered a general report of the meeting of the Overview and Scrutiny Committee held on 28 June, the Overview and Scrutiny Performance Panel held on 14 June and Task Group update.

At the recent Committee Janine Blythe, Chief Executive of Inspire, gave an update on the first few weeks that the Youth Zone has been open. The Committee had congratulated her on the achievements of the Youth Zone so far.

The Chair of the Overview and Scrutiny Committee, Councillor John Walker, proposed and Vice Chair, Councillor Alistair Morwood, seconded, the **Decision – that the report be noted.**

17.C.24 Governance Committee

Members considered a general report of the work of the Governance Committee held on 30 May.

Councillor Anthony Gee, Vice-Chair of the Governance Committee proposed and Councillor Alan Cullens seconded the **Decision – that the report be noted.**

17.C.25 Market Walk Update

The Executive Leader, Councillor Alistair Bradley presented the report of the Director (Business, Development and Growth) which updates Members update on the current status of the project and proposed phasing. The report also outlines the status of associated parking, public realm and enablement projects which are linked to the delivery of the project.

On 23 January 2018 Council resolved to proceed without further delay, with the Market Walk Extension development based upon Option 2. A major concern for existing businesses within the town centre has been the impact of lost parking spaces in close proximity to the retail core during phase 2 works. The impact to parking across the town centre of the proposed phasing plan is detailed in the report.

The current development and parking costs are set out in the report, along with the estimated net distributable income on a fully let scheme. Marks & Spencer had, that evening, signed the contract.

The Leader of the Opposition, Councillor Alan Cullens, congratulated the Leader on this news and requested more frequent meetings of the Market Walk Steering Group.

The Executive Leader, Councillor Alistair Bradley proposed and the Deputy Leader, Councillor Peter Wilson seconded the **Decision – to note the progress of the scheme in line with the programme proposed in Appendix A to enable trading to commence for Christmas 2019.**

17.C.26 To consider the Notice of Motion given in accordance with Council procedure Rule 10

The Mayor agreed to consider this item next as it relates to the Market Walk update item.

The Leader of the Opposition, Councillor Alan Cullens, presented the following Notice of Motion.

“Following the 2018 Report, Living with the Normal, produced by Deloitte Hoskins in which they give a stark warning of significant reductions in the valuation of shopping

centre assets and a bleak outlook for those owning these assets. It is requested that the Council write to Deloitte's, as our original advisors on the scheme, requesting the following:

1 That the Council be provided with an up to date valuation of the current Market Walk.

2 That the Council are provided with forecasted projected income levels and property valuation for the existing Market Walk development based on 2020 and 2024.

3 That the Council are given similar projections and a comprehensive viability report before any decision to progress further with the development of phase 2 is considered".

Councillor Cullens explained that there is a need to ensure value for money and to guarantee this for the future with the potential for rising interest rates. Nationally retailers are struggling with shoppers using the internet instead of the high street and a general reduction in casual dining and visits to the cinema.

The Deputy Leader of the Opposition, Councillor Martin Boardman, seconded the motion.

The Executive Leader, Councillor Alistair Bradley, noted that Chorley Town Centre is performing well and that in the 2017/18 budget the expected net income from Market Walk after deducting financing costs is £0.998m.

The Deputy Leader, Councillor Peter Wilson, advised that the final accounts are due to be signed off by the external auditor at the Governance Committee the following day. This includes the valuation of Market Walk and the income generated to date. It is not possible to forecast projected income levels and property valuation beyond the estimated modelling.

Councillor Alan Cullens withdrew the Notice of Motion as he will seek assurances from Governance Committee.

17.C.27 Council Appointments

Agreement was sought to a number of changes in committee and outside body appointments.

The Executive Leader, Councillor Alistair Bradley, proposed, the Deputy Leader, Councillor Peter Wilson, seconded the **Decision - that the following appointments be approved:**

Committees	Labour Group	Conservative Group	Independent Group
Digital Office Park Steering Group (7 Members) (5:2:0)	Alistair Bradley (Chair) Jane Fitzsimons Chris France Danny Gee Alistair Morwood	Alan Cullens Greg Morgan	

Councillor Paul Walmsley to replace Councillor Jane Ftizsimons on the Electoral Review of Chorley Council Committee. Councillor Matthew Lynch to become a reserve member in place of Councillor Paul Walmsley.

Councillor Aaron Beaver to be appointed as an additional reserve for the Electoral Review of Chorley Council Committee. The Conservative Group do not wish to appoint another reserve.

Councillor Aaron Beaver to be appointed a member of the Development Control Committee with Councillor Gordon France to be a reserve.

Councillor Yvonne Hargreaves to be appointed as an additional member to the Overview and Scrutiny Task Group - Quality of housing provided by social landlords

Councillor Terry Brown Councillor John Dalton to be appointed as an additional member to the Equality Forum.

Councillor Alistair Morwood to replace Councillor Margaret France as the Council's representative on the Lancashire County Council Health Scrutiny Committee.

Councillor Sheila Long to be appointed to the Brindle Village Hall Management Committee (Observer position).

17.C.28 To consider the Notice of Motion given in accordance with Council procedure Rule 10

The Mayor advised that she had accepted, as a late item, a motion presented by Councillor Alistair Bradley concerning the Magistrates Court. The issue has arisen as a result of correspondence received today from Her Majesties Courts and Tribunal Service.

"We have today received notification from HM Courts and Tribunals Services that the Lord Chancellor and Secretary of State for Justice, David Gauke MP is closing Chorley Magistrates Court together with six other courts in England. This follows public consultation about the future on HM Courts and Tribunal Services estate, to which we responded to object to in March 2018.

For Chorley this means a reallocation of a local service to Preston courts.

The council's response to the consultation in March was clear, we did not support the proposal to close Chorley Magistrates Court, we did not support the move the work to Preston courts and we do not believe that this is proposal is in the interests of the users of the court or the local economy. It should be noted that this proposal requires incurring costs to support enabling works to Preston Magistrates court will need to be undertaken to accommodate the additional work load.

This change will adversely impact on Chorley residents in terms of the distance, time and cost to travel to Preston and that the consultation document and analysis carried

out by HM Courts and Tribunals services only considered the impact of residents in the north of the borough and therefore nearer to Preston.

The consultation also did not consider the impact of closing the Magistrates Court on the local economy of Chorley. Removing the court will directly reduce the number of people working in the town centre and will almost certainly impact on the significant number of solicitors practices close by as well as other businesses who rely on the presence of workers and service sector businesses.

Chorley Council fundamentally objects to the closure and undertakes to write back to the Secretary of State for Justice to ask him to urgently reconsider the decision to close Chorley Magistrates Court”.

Following debate, Members unanimously made the **Decision - that the motion be supported.**

17.C.29 Exclusion of the Public and Press

The Executive Leader Councillor Alistair Bradley, proposed, the Deputy Leader, Councillor Peter Wilson, seconded the **Decision – that the press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined by paragraphs 1 of Part 1 of schedule 12A to the Local Government Act.**

17.C.30 Nomination

The Executive Leader, Councillor Alistair Bradley presented the confidential report of the Chief Executive seeking Council support to recommend a Chorley resident for a Queens Honour.

The Executive Leader, Councillor Alistair Bradley proposed and the Deputy Leader, Councillor Peter Wilson seconded the **Decision – to endorse the request for support and agree the letter of support contained at Appendix A.**

Mayor

Date

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Executive Cabinet

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

GENERAL REPORT OF THE MEETING HELD ON 2 AUGUST 2018

Chorley Council Performance Monitoring - First Quarter 2018/19

2. Councillor Peter Wilson, Executive Member (Resources) presented the report of the Director (Policy and Governance) which sets out performance against the Corporate Strategy and key service delivery measures for the first quarter of 2018/19, 1 April – 30 June 2018.
3. Overall, performance of key projects is good, with nine (75%) of the projects rated as green or complete. Three projects (25%) are currently rated amber.
4. Performance of the Corporate Strategy indicators and key service delivery measures is excellent. 100% of Corporate Strategy measures are performing on or above target or within the 5% threshold and 89% of key service delivery measures are performing on or above target or within the 5% threshold. Those indicators performing below target have action plans outlined with measures which will be put into place to improve performance.
5. We discussed the projects relating to the development of a Housing Strategy, bringing forward key sites for development and the Market Walk Extension which are all currently rated amber. The Key Service delivery measure “Average working days per employee (FTE) per year lost through sickness absence” has a performance of 2.41 days against a target of 2 days. We noted the report.

Digital Strategy - Annual Update Report

6. Councillor Adrian Lowe, Executive Member (Customer, Advice and Streetscene), presented the report of the Director (Policy and Governance) which provides an overview of the projects and work that has taken place as part of the Digital Strategy 2017-2020 since September 2017, and the work planned for the year ahead.
7. Overall progress on the Digital Strategy during 2017/2018 has been good, with progress being made on each of the four elements of the strategy. The Digital Strategy details the council’s ambitions to further develop the use of technology to transform the way we work, provide services and support to our customers, including residents, businesses and visitors. In addition, it aims to promote the benefits of technology and being online, support those who want to become more digital and also address digital exclusion.
8. The report set out some of the achievements of the Strategy, including
 - an addition of nine access points taking the total number up to 26, including the more rural areas of Mawdesley and Charnock Richard,

- purchase of IDOX Electric Document Management System in order to make use of all the services IDOX products have to offer,
 - the take up of digital services has increased this year with 55% of transactions and contact with customers completed via the Council's website in the last quarter,
 - the OD strategy is in the process of being refreshed and will incorporate support to staff to enable them to take advantage of the new technology and tools that are being delivered as part of the ICT and Digital Strategies.
9. Members noted that there will continue to be the option for residents to come into Customer Services and speak to a Customer Services Officer or to telephone the Contact Centre. We noted the report.

Key Partnerships Monitoring Report

10. Councillor Peter Wilson, Executive Member (Resources) presented the confidential report of the Director (Policy and Governance) which provides an update on the performance of the council's key partnership arrangements. We noted the report.

Approval for Contract Award for Waste and Recycling Collection Services

11. Councillor Adrian Lowe, Executive Member (Customer, Advice and Streetscene) presented the confidential report of the Director (Customer and Digital).
12. The report seeks approval for the award of the 10 year plus eleven week waste and recycling collection contract to the most economically advantageous tender with an optional two year extension. The report also updates Members on the changes to a number of ancillary waste and recycling services. We approved the recommendations within the report.

Recommendation

13. To note the report.

COUNCILLOR ALISTAIR BRADLEY
EXECUTIVE LEADER

RR



Report of	Meeting	Date
Chief Finance Officer (Introduced by the Executive Member for Resources)	Executive Cabinet	2 August 2018

REVENUE AND CAPITAL BUDGET MONITORING 2018/19 REPORT 1 (END OF JUNE 2018)

PURPOSE OF REPORT

1. This report sets out the provisional revenue and capital outturn figures for the Council as compared against the budgets and efficiency savings targets set for the financial year 2018/19.

RECOMMENDATION(S)

2. Note the full year forecast position for the 2018/19 revenue budget and capital investment programme.
3. Note the forecast position on the Council's reserves.
4. Request Council approval for the contribution of £200,000 from in-year revenue underspends to the Business Rates Retention Reserve.
5. Request Council approval for the contribution of £90,000 from in-year revenue underspends to finance the commissioning of a Highways and Transport Strategy.
6. Request Executive Cabinet approval for the contribution of £10,000 from in-year revenue underspends to finance the desktop study of pupil projections and need for additional schools in Chorley.
7. Request Council note the capital programme to be delivered in 2018/19 to 2020/21.

EXECUTIVE SUMMARY OF REPORT

8. The projected revenue outturn currently shows a forecast underspend of £425,000 against budget. No action is required at this stage in the year.
9. The forecast excludes any variation to projected expenditure on investment items included in the budget in 2018/19. These projects are forecast to fully expend in 2018/19 and should there be any balances remaining at year end they will be transferred into specific reserves and matched to expenditure in future years.
10. In the 2018/19 budget the expected net income from Market Walk after deducting financing costs is £1.005m.
11. The forecast of capital expenditure in 2018/19 is £34.121m
12. The Council's budget for 2018/19 included a savings target of £200k from management of the staffing establishment. The full savings of £200k have already been achieved.

13. The Council’s Medium Term Financial Strategy proposed that working balances are to reach £4.0m over the 3 year lifespan of the MTFs to 2018/19 due to the financial risks facing the Council. As reported to Executive Cabinet in June, the target of £4m has been achieved as at 31 March 2018. Should the recommendations in this report be accepted, the forecast level of balances at 31 March 2019 will be around £4.007m. It should be noted however that there may be further call for the use of general balances throughout 2018/19.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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Reason Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

14. To ensure the Council’s budgetary targets are achieved.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

15. None

CORPORATE PRIORITIES

16. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	✓	A strong local economy	✓
Clean, safe and healthy communities	✓	An ambitious council that does more to meet the needs of residents and the local area	✓

BACKGROUND

17. The net revenue budget for 2018/19 is £16.726m. This has been amended to include approved slippage from 2017/18 and any transfers to/from reserves. The significant additions to the budget include:

- £104,790 slippage items from 2017/18.
- £643,170 balance of investment budgets carried forward from 2017/18.
- £46,620 Transformation Challenge Award funding from reserves.

Appendix 3 provides further information about the specific earmarked reserves and provisions available for use throughout 2018/19.

18. A full schedule of the investment budgets carried forward from 2017/18 and the new (non-recurrent) investment budgets introduced in the 2018/19 budget are shown in Appendix 2 together with expenditure to date against these projects (for capital items see Appendix 4).
19. As part of the budget package for 2018/19 the Council approved the proposal for changes to be made to certain staffing structures to ensure that the Council's organisation remains fit for purpose and able to deliver the Council's priorities. Prior to the start of the 2018/19 financial year, work was undertaken to result in changes to structures that were forecast to result in cumulative savings of approximately £200k in 2018/19.
20. The Council's approved revenue budget for 2018/19 included target savings of £200,000 from management of the staffing establishment.
21. Following the recommendations made in the 2017/18 Provisional Revenue and Capital Outturn Report, in-year revenue underspends have been set aside to fund the following items:
 - £300,000 to the Change Management Reserve
 - £100,000 to the Asset Maintenance Reserve
 - £156,835 to the Business Rates Retention Equalisation Reserve
22. Set out in Appendix 1 is the provisional outturn position for the Council based upon actual spend in the first three months of the financial year and adjusted for future spend based upon assumptions regarding vacancies and service delivery.
23. The latest forecast of capital expenditure in 2018/19 is £34.121m. The latest capital forecast is detailed in Appendix 4 based upon actual and committed expenditure during the first three months of the financial year and adjusted for future spending based upon the latest timescales for project delivery.

SECTION A: CURRENT FORECAST POSITION – REVENUE

24. The projected outturn shown in Appendix 1 forecasts an underspend compared to budget of around £425,000. The significant variances from the cash budget are shown in the table 1 below.

ANALYSIS OF MOVEMENTS**Table 1 – Forecasted Significant Variations from the Cash Budget**

Note: Overspends/shortfalls in income are shown as ().

	£'000	£'000
Expenditure:		
Staffing Costs	354	
Contribution to Corporate Savings Target	(200)	
Waste and Recycling Contract	<u>30</u>	
		184
Income:		
Housing Benefit related grants	34	
CIL Admin Income	50	
Planning Application Income	<u>(80)</u>	
		4
Other:		
Financing	150	
Housing Benefits	78	
Transition Fund (Bus Services)	16	
Other minor variances	<u>(7)</u>	
		237
Net Movement		425

Expenditure

25. Total staffing savings are currently forecast to be £354k and are predominantly a result of vacant posts, a number of which have been held vacant pending the implementation of transformation strategies.
26. The forecast variations profiled above make assumptions regarding the start dates of staff to vacant posts, these assumptions are monitored on a monthly basis. The main savings are as a result of vacant posts, predominantly in the Customer and Digital, Business Development & Growth and Early Intervention directorates (£91k, £91k and £172k respectively) resulting from delayed recruitment to a number of posts pending the implementation of new departmental structures. This staffing underspend assumes the vacant Head of Early Intervention and Support and Head of Customer Transformation posts remain vacant throughout the year.
27. From the £354k staffing savings identified to date, the total 2018/19 corporate savings target of £200k for management of the establishment has been transferred.
28. The Council's revenue budget for the current waste contract with Veolia included a provision for the cost of an additional bin wagon required for 2018/19 together with an allowance for inflation for any additional properties in the borough. Following negotiations held with Veolia earlier this year, the charge for the additional bin wagon has now been waived. In addition to this, as a result of changes to the waste contract following the introduction of the opt-in garden waste subscription service, Veolia no longer inflate for additional new properties. The result of these changes is a saving of around £30,000 in 2018/19.

Income

29. In addition to the £58k budgeted income from Housing Benefit Related Grants, the Council has received a further two benefits related grants for 2018/19. In April the Department of Work and pensions (DWP) announced the award of £25,441 to the Council to support the administration required to combat income related fraud and error notified to the authority via the new Verify Earnings and Pensions (VEP) Alerts service due to be rolled out from 30 May 2018. A New Burdens grant of £8,874 was also awarded to cover administration costs relating to the transitional arrangements of migrating to Universal Credit and for benefit support for claimants living in temporary accommodation.
30. The Council is permitted to use 5% of the income collected each year through the Community Infrastructure Levy (CIL) to cover the cost of administering CIL. The total CIL collected in 2018/19 is currently estimated to be around £1.8m, generating eligible CIL admin of around £90,000. Of this, £40k is budgeted to finance staffing costs in the Planning Policy Team, leaving a balance of £50k. As a result, additional staffing expenditure previously expected to be covered through the base budget will instead be legitimately met through the CIL admin allocation therefore creating a saving in 2018/19.
31. One area where income levels have fallen in recent months is for planning application fees. Income received for the first quarter of 2018/19 was £113k and is significantly lower than the corresponding figure of £207k for 2017/18. This has resulted in a revised income forecast of around £580,000 for the year, £80,000 below budget. It should be noted that this position could worsen over the next few months as there are no large planning applications anticipated over the short term. In addition, these income figures include the 20% increase in fees permitted by the government in 2017/18.

Other Items

32. As reported to Executive Cabinet in the Provisional Revenue and Capital Outturn report in June, the council experienced a £176k underspend against the 2017/18 budgets set aside to fund its capital financing requirement (borrowing). This related to the use of a £2.2m capital receipt the council received from the sale of land at Southport Rd. Rather than use this receipt to meet the cost of the purchase of the Oak House site, the council used the receipt to pay off the borrowing used to fund other assets with shorter useful lives such as vehicles and bins. The council will use borrowing to fund the purchase of Oak House and spread the cost over the life of this asset. The net result of using the receipt in this manner meant a reduction in the cost of borrowing in 2017/18. The impact of this will continue in 2018/19 and accounts for the reduction in the forecast borrowing of £150k in 2018/19. It should be noted that the total cost of borrowing for the council remains the same, borrowing will instead be spread over a longer period.
33. The housing benefits payments budget is one area that historically has a significant impact on the Council's year-end financial position due to the nature of the costs being demand driven and the uncertainty over the level of overpayments recovered and their associated bad debts. By reducing the level of benefit overpayments due to fraud and claimant error, the Council is able to reduce the burden of outstanding debts and the level of bad debts provision. The level of outstanding debts has fallen in the first quarter of 2018/19 compared to the previous year and this has resulted in a reduced forecast charge to the bad debts provision compared to the budgeted position. The forecast effect is a reduction in costs of around £78,000 for 2018/19. It should be noted that this position is subject to change throughout the year as new overpayments are identified and older unrecoverable debts are written off.

34. In May 2018 the Council approved the request for additional funding of £58,000 from in-year revenue underspends to support the LCC Transformation Fund in 2018/19 for the provision of future bus services. The request was based on an estimated annual cost of £158k (£116k for the initial 6 months of the year under the current arrangements plus £42k for the second half year from October under the new proposed joint funded contract arrangements). The Leader of the Council has recently made representations to LCC with regard to their proposed funding contribution as should the revised joint funding arrangements have been in place from April as initially intended, LCC would already be committing additional resources to the services. LCC have now accepted this position and have agreed to increase their contribution by £16,000 for the period April to September and this will reduce the funding Chorley Council is committing for the period.
35. Also in May 2018, the Council considered a report regarding the Government's Syrian Refugee Resettlement Programme. Council agreed the recommendations in the report to increase the capital programme by £1.672 million to fund the acquisition of 10 properties and to set aside a revenue reserve of £60k to create a building maintenance fund to bring any homes that require refurbishment up to the necessary standard. The £60k revenue reserve will be financed from the £458k in-year revenue underspends outlined in this report.

Requests from Underspends

36. There remains a large amount of uncertainty with regard to the level of business rates income the council will retain in the future. The level of business rates income the council collects is always uncertain due to periodic revaluations, appeals and general economic conditions. However there is additional uncertainty created by the changes to the business rates system proposed to be implemented in 2020/21. These changes will include a review of the local share of the national pot of retained income and it could also change how the locally retained income is shared between preceptors. Small changes to this system can have a big impact on the council's budget and it is likely that the full impact of the changes will not become apparent until late in the 2019/20 financial year.
37. In addition to this uncertainty a large risk associated with business rates income relates to two applications for mandatory charitable relief received from Lancashire Teaching Hospitals NHS Foundation Trust. If successful, the application would be backdated to 2010 and therefore have a significant impact on the Council's revenue budget. A headline figure is a potential £1.5m impact on the Council's general fund and a further c£200k reduction in ongoing retained business rates. The LGA is representing affected councils nationwide and retain the view that NHS trusts and foundation trusts are not charities and therefore not eligible for mandatory non domestic rate reliefs. As a result of this uncertainty it is proposed that a sum of £200k is set aside from the 2018/19 revenue underspends to increase the Business Rates Retention Equalisation Reserve.
38. Ahead of the Central Lancashire Local Plan Review Process, South Ribble and Preston respectively have comprehensively detailed their assessment of issues, opportunities and infrastructure requirements within the recent Central Lancashire Highways and Transport Masterplan and Preston Town Centre Masterplan. Chorley has not undertaken the same level of assessment to 'set the scene' of the transport issues specific to the area, which is a high priority in the borough under significant pressure. It is proposed therefore that a sum of £90k is set aside from this year's revenue underspends to contribute to these costs.

39. Chorley Council seeks to commission a piece of work using available data which will look at what the needs for school places are in the borough of Chorley at present and models future need based on a number of scenarios, including identifying any future deficit of provision and need for additional primary or secondary provision. This is a pro-active assessment and will inform Chorley's part of the subsequent allocations and strategic planning during the wider Central Lancashire Local Plan Review process. It is therefore proposed that a sum of £10k is set aside from the 2018/19 revenue underspends

MARKET WALK

40. The budgeted net rental income from Market Walk after taking account of financing costs in 2018/19 is £1.005m.

Table 2: Market Walk Income 2018/19

	2018/19 Budget £	2018/19 Outturn £	2018/19 Variance £
Rental & Insurance Income	(1,774,100)	(1,727,385)	(46,715)
Operational Costs (excluding financing)	148,550	101,835	46,715
Net Income (excluding financing)	(1,625,550)	(1,625,550)	0
Financing Costs	619,730	619,730	0
Net Income (including financing)	(1,005,820)	(1,005,820)	0
Income Equalisation Reserve (Annual Contribution)	50,000	50,000	0
Asset Management Reserve (Market Walk)	50,000	50,000	0
Net Income	(905,820)	(905,820)	0

Income

41. Income is expected to be £46k short of the budget in 2018/19 due to:
- Unit 8 and 18 becoming vacant in the new financial year. It is prudently assumed that these units will not be let during the financial year however work is underway to market these units and get new tenants in.
 - As a result of a company voluntary agreement issued by a national retailer to its landlords it has been agreed to reduce the annual rent on this unit.

Expenditure

42. The shortfall in income can be offset by expected underspends in the expenditure budgets, these include underutilised maintenance and professional fees budgets. The expenditure forecasts include the council's liabilities for NNDR and service charges on the vacant units.

Reserves

43. The table below summarises that the expected balances at year end in the MW income equalisation and MW asset maintenance reserves are £350k and £49k respectively. There is no assumed use of the income equalisation reserve however the £24k committed in

2017/18 for the upgrading of the covered market lighting is expected to be committed in 2018/19.

44. In order to meet demand for car parks whilst works are being carried out to create additional Town Centre parking approval was given to develop additional temporary parking provision on the Flat Iron car park in support of delivering the Market Walk Extension scheme. The additional temporary spaces will be split between short stay public spaces and long stay staff parking spaces for Market Walk tenants and will be funded through the Market Walk maintenance reserve at a cost of around £124k.

Summary of Market Walk Reserves

	Income Equalisation £	Asset Maintenance Market Walk £
Opening Balance 2018/19	300,366	146,970
2018/19 contribution to reserves	50,000	50,000
Upgrading of covered market lighting		(24,000)
Use of reserve to fund works to Flat Iron Car Park		(124,000)
Forecast Closing Balance 2018/19	350,366	48,970

GENERAL FUND RESOURCES AND BALANCES

45. With regard to working balances, and as per Appendix 1, the Council started the year with a balance of £4.000m. The approved MTFS proposes that working balances are to reach £4.0m over the 3 year lifespan of the MTFS to 2018/19 given the budgetary challenges facing the Council. The current forecast to the end of June shows that the General Fund closing balance could be around £4.307m.
46. Should the recommendations in this report be accepted, the forecast level of balances at 31 March 2019 will be around £4.007m as detailed in table 3 below. It should be noted however that there may be further call for the use of general balances throughout 2018/19.

Table 3 – Movement in General Fund Balance

General Balances	£m
Opening Balance 2018/19	4.000
Forecast revenue budget underspend	0.425
Initial General Fund Closing Balance 2018/19	4.425
Agreed use of in-year underspends:	
LCC Transition Fund (Bus Services)	(0.058)
Syrian Refugee Programme	(0.060)
Current General Fund Closing Balance 2018/19	4.307
Business Rates Retention Reserve	(0.200)
Highways and Transport Study	(0.090)
Desktop study of pupil projections	(0.010)
Forecast General Fund Closing Balance 2018/19	4.007

47. Appendix 3 provides further information about the specific earmarked reserves and provisions available for use throughout 2018/19.

SECTION B: CURRENT FORECAST POSITION – CAPITAL

48. The approved capital budget as per the revenue and capital outturn report approved on 21 June 2018 is as follows:

	2018/19 £'000	2019/20 £'000	2020/21 £'000	Total £'000
Approved Budget	34,020	4,441	1,096	39,557
Q1 Adjustment	101	(101)	0.000	0.000
Revised Budget	34,121	4,340	1,096	39,557

49. The budgets have been re-profiled between 2018/19 and 2019/20 to reflect a revised profile of the Market Walk Extension budget. In addition, the remaining £26k budget for CCTV has been moved to the Asset Improvement budget where the budget and financing is located. Further details can be found in Appendix 4.

Customer & Digital - £321k

50. The **Bank Hall** restoration project has committed £825k, including £508k in 17/18, of HLF funding towards the project. The grant eligible works are making good progress, with all major elements and all key decisions now made to the satisfaction of all parties. Stonework repairs and masonry work is well advanced and of an exceptional standard. Specifications and materials have been agreed for all key areas and the target for completion of the structural repairs remains at December 2018 with the fit out works (which are non-grant eligible) to commence thereafter. There may be some slight slippage in the programme but this will still be within the HLF imposed target end date for the completion of 28 February 2019.

Policy & Governance - £26k

51. The 2018/19 project budget for **Astley 2020** is £547k. This budget includes £200k match funding toward a bid to the HLF for a total allocation of £2.1m. As per the advice of the HLF, the bid is being re-written and resubmitted in August 2018 with a likely response in December 2018. The budget also includes £82k for the improvements to Hallgate car park that have now been completed and £100k for the Garden of Reflection that is also expected to complete soon and is funded through a grant from the Armed Forces Covenant. There remains a budget of £140k in the programme for footpath lighting.

Early Intervention - £87k

52. The total allocation for Chorley Council's **DFG** in 2018/19 is £717k, spend to date is £87k.

Business, Development and Growth - £2.764m

53. Total expenditure on the **Market Walk Extension** project in 2018/19 is £280k, this predominantly relates to the demolition of Oak House site and the preliminary works for the

decked parking on Friday Street car park. An update on the project will be provided to Full Council on 24 July 2018.

54. Phase 1 works at **Harpers Lane Recreation Ground** are complete as well as the pump track, the £70k contract for works to the playground has been awarded with start on site expected on 24 July 2018. Phase 1 works to **Coronation Recreation Ground** are also complete; these include refurbished footpaths, walls and tennis courts.
55. The construction of **Primrose Gardens** continues to progress well with £1.131m spent in 2018/19 (total value of works certified to date of £4.529m or 46% of total contract value). Areas 1 & 2 have 100% roof trusses installed, whilst roof coverings and window frames to these areas are near completion. Work to Area 3 is well underway and foundations and steelwork to Area 4 are now complete. The design of the public realm space has been agreed and is currently being costed by the contractor. Works to Primrose Gardens are on schedule to be completed by the 15th March 2019.
56. Enabling works at the **Digital Office Park** site are now complete and the main build has begun and is expected to complete by May 2019. There remains a budget of £900k in the capital programme for the enabling works relating to the larger site.

CAPITAL PROGRAMME FINANCING 2018/19

Fund	Original Budget 2018/19 £'000	Quarter 1 2018/19 £'000	Change £'000
External Contributions	10,107	10,107	0
Grants	8,685	8,685	0
New Homes Bonus	400	400	0
Earmarked Reserves	2,314	2,314	0
Revenue	23	23	0
Capital Receipts	981	981	0
Borrowing	11,511	11,612	101
Capital Financing 2018/19	34,020	34,122	101

57. The increase in borrowing is the result of re-profiling the Market Walk Extension budget, there is a subsequent reduction in borrowing in 2019/20.

IMPLICATIONS OF REPORT

58. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	✓	Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

59. The financial implications are contained within this report

COMMENTS OF THE MONITORING OFFICER

60. No Comment

GARY HALL
CHIEF EXECUTIVE

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
David Bond/James Thomson	5488/5025	17/07/18	***

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
General Fund Revenue Budget Monitoring 2018/19 Forecast to end of June 2018	Original Cash Budget	Impact of Council Restructure	Agreed Changes (Directorates)	Agreed Changes (Other)	Amended Cash Budget	Contribution to Corp. Savings (Staffing)	Contribution to Corp. Savings (Other)	Current Cash Budget	Forecast Outturn	Variance	Variance
	£	£	£	£	£	£	£	£	£	£	%
Customer & Digital	6,666,680	-	22,610	4,340	6,693,630	(50,000)	-	6,643,630	6,604,510	39,120	0.6%
Policy & Governance	4,421,030	-	-	182,810	4,603,840	(50,000)	-	4,553,840	4,509,810	44,030	1.0%
Early Intervention	2,443,870	-	(85,950)	202,240	2,560,160	(100,000)	-	2,460,160	2,387,060	73,100	3.0%
Business Development & Growth	739,610	-	63,340	429,470	1,232,420	-	-	1,232,420	1,267,350	(34,930)	-2.8%
Directorate Total	14,271,190	-	-	818,860	15,090,050	(200,000)	-	14,890,050	14,768,730	121,320	0.8%
Budgets Excluded from Directorate Monitoring:											
Pensions Account	220,000	-	-	-	220,000	-	-	220,000	220,000	-	-
Pensions Deficit Recovery (Fixed Rate)	840,500	-	-	-	840,500	-	-	840,500	840,500	-	-
Benefit Payments	(59,350)	-	-	-	(59,350)	-	-	(59,350)	(137,000)	77,650	-130.8%
Market Walk	(1,750,850)	-	-	-	(1,750,850)	-	-	(1,750,850)	(1,750,850)	-	-
Transition Fund	115,000	-	-	14,470	129,470	-	-	129,470	113,470	16,000	12.4%
Primrose Gardens Retirement Living	92,950	-	-	(920)	92,030	-	-	92,030	92,030	-	-
Corporate Savings Targets											
Management of Establishment	-	-	-	(200,000)	(200,000)	200,000	-	-	-	-	-
Total Service Expenditure	13,729,440	-	-	632,410	14,361,850	-	-	14,361,850	14,146,880	214,970	1.5%
Non Service Expenditure											
Contingency - Management of Establishment	(200,000)	-	-	200,000	-	-	-	-	-	-	-
Investment Properties	(67,490)	-	-	-	(67,490)	-	-	(67,490)	(67,490)	-	-
Revenue Contribution to Capital	450,000	-	-	-	450,000	-	-	450,000	450,000	-	-
Net Financing Transactions (general capital expenditure)	413,510	-	-	-	488,370	-	-	488,370	337,980	150,390	-
Net Financing Transactions (Market Walk)	822,060	-	-	-	822,060	-	-	822,060	822,060	-	-
Parish Precepts	671,460	-	-	-	671,460	-	-	671,460	671,460	-	-
Total Non Service Expenditure/Income	2,089,540	-	-	200,000	2,364,400	-	-	2,364,400	2,214,010	150,390	-
Total Expenditure	15,818,980	-	-	832,410	16,726,250	-	-	16,726,250	16,360,890	365,360	2.2%
Financed By											
Council Tax	(7,495,240)	-	-	-	(7,495,240)	-	-	(7,495,240)	(7,495,240)	-	-
Revenue Support Grant	(299,430)	-	-	-	(299,430)	-	-	(299,430)	(299,430)	-	-
Retained Business Rates	(2,819,440)	-	-	-	(2,819,440)	-	-	(2,819,440)	(2,819,440)	-	-
Business Rates Pooling	(676,140)	-	-	-	(676,140)	-	-	(676,140)	(676,140)	-	-
Government S31 Grants (Small Business Rate Relief)	(1,030,920)	-	-	-	(1,030,920)	-	-	(1,030,920)	(1,040,309)	9,389	-
Government S31 Grants (Other Grants)	(58,630)	-	-	-	(58,630)	-	-	(58,630)	(58,690)	60	-
Business Rates Retention Reserve	(370,580)	-	-	-	(370,580)	-	-	(370,580)	(370,580)	-	-
New Homes Bonus	(2,989,380)	-	-	-	(2,989,380)	-	-	(2,989,380)	(2,989,380)	-	-
New Burdens Grant	(40,000)	-	-	-	(40,000)	-	-	(40,000)	(40,000)	-	-
Collection Fund (Surplus)/Deficit	(58,480)	-	-	-	(58,480)	-	-	(58,480)	(58,480)	-	-
Use of Earmarked Reserves - capital financing	-	-	-	-	-	-	-	-	-	-	-
Use of Earmarked Reserves - revenue expenditure	(546,580)	-	-	(907,270)	(1,453,850)	-	-	(1,453,850)	(1,453,850)	-	-
Conts in CGUA Reclassified as Revenue	-	-	-	-	-	-	-	-	-	-	-
Budgeted Contribution to General Balances	-	-	-	-	-	-	-	-	-	-	-
In-Year Contribution to General Balances	-	-	-	-	-	-	-	-	-	-	-
Total Financing	(15,818,980)	-	-	(907,270)	(16,726,250)	-	-	(16,726,250)	(16,785,699)	59,449	-0.4%
Net Expenditure	-	-	-	-	-	-	-	-	(424,809)	424,809	-
General Balances Summary Position				Target	Forecast	Less use of in-year underspend					
				£	£	Transition Fund (Bus Services)					
General Fund Balance at 1 April 2018				4,000,000	4,000,000	Syrian Refugee Programme					
Budgeted contribution to General Balances				-	0	Business Rates Retention Reserve					
In-year contribution to General Balances				-	0	Highways and Transport Study					
Provisional (Over)/Under Spend				-	6,809	Desktop study of pupil projections					
Forecast General Fund Balance at 31 March 2019				4,000,000	4,006,809	Forecast Underspend 2018/19					
						6,809					

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Investment Projects 2018/19

Investment Area (Revenue)	Investment Budgets c/fwd to 2018/19	Investment Agreed 2018/19	Total Budget 2018/19	Expenditure to Date	Committed to Date	2018/19 Balance	Forecast Outturn 2018/19	Forecast Balance Remaining
North West in Bloom	-	20,000	20,000	7,742	3,599	8,659	20,000	-
Support to the VCFS Network	-	15,000	15,000	-	-	15,000	15,000	-
Support the food bank	-	15,000	15,000	-	-	15,000	15,000	-
Supporting communities to access grant funding	-	4,500	4,500	4,500	-	-	4,500	-
Chorley Public Service Reform Board work plan	24,500		24,500	-	-	24,500	24,500	-
Disabled and dementia online venue access guides	4,620	5,000	9,620	-	-	9,620	9,620	-
Develop Chorley's town and rural tourism economy	6,010		6,010	221	1,134	4,655	6,010	-
Connecting Communities through food	5,690		5,690	-	-	5,690	5,690	-
Empty Homes Officer	6,540		6,540	-	-	6,540	-	6,540
Mediation service for Anti-Social Behaviour disputes	1,030	14,000	15,030	-	-	15,030	2,000	13,030
Development and delivery of community action plans	174,250		174,250	-	26,824	147,426	174,250	-
Public Space Protection Orders	9,130		9,130	-	-	9,130	9,130	-
Community development and volunteering (Spice)	-	40,000	40,000	-	-	40,000	40,000	-
16/17 year old drop in scheme	-	15,000	15,000	3,750	11,250	-	15,000	-
Accommodation Finding Service	-	30,000	30,000	-	-	30,000	30,000	-
Investigate opportunities to expand Chorley Markets	3,620		3,620	-	-	3,620	3,620	-
Town Centre & Steeley Lane Pilot Action Plans	6,070		6,070	-	-	6,070	6,070	-
Employability Support Programme	-	65,000	65,000	-		65,000	65,000	-
Support the expansion of local businesses (BIG grant)	102,380		102,380	2,800	49,149	50,431	102,380	-
Business Start-up (Grant and Loan)	14,440		14,440	2,348	1,555	10,537	14,440	-
Choose Chorley Grants	182,150		182,150	-	52,645	129,505	182,150	-
Inward Investment delivery (Euxton Lane - Digital Health)	24,160		24,160	-	-	24,160	24,160	-
Vulnerable families employment project	3,250		3,250	-	-	3,250	3,250	-
Furthering Key Employment Sites	42,850		42,850	6,250	10,000	26,600	42,850	-
Choose Chorley Campaign	32,480		32,480	500	-	31,980	32,480	-
TOTALS	643,170	223,500	866,670	28,111	156,156	682,404	847,100	19,570

Note: Committed to Date includes grant approvals and other future committed expenditure that is not necessarily yet raised on the finance system

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Analysis of Reserves and Provisions 2018/19

Reserves	Forecast Balance 01/04/18 £	Other Transfers 2018/19 £	Forecast Use in 2018/19 £	Forecast Balance 31/03/19 £	Notes
General Fund Balance	4,000,000	6,809	0	4,006,809	(1)
Change Management Reserve	412,132		(412,132)	0	
VAT Shelter Income - Capital/revenue financing	9,281			9,281	
Non-Recurring Expenditure - Revenue resources for capital financing	1,925,456		(1,604,543)	320,913	(2)
Market Walk - Income Equalisation Reserve	300,366	50,000		350,366	
Market Walk - Asset Management	146,970	50,000	(148,000)	48,970	(8)
Market Walk - Project Work funded through Service Charge	119,046	38,600		157,646	(8)
Section 31 Grant - Empty property/small business rate relief	32,495		(10,945)	21,549	
Business Rates Retention - Surplus on levy payment	813,871	200,000	(370,580)	643,291	(3)
Investment Fund - Invest-to-earn Projects	712,000		(300,000)	412,000	
LCC Transition Fund	14,470		(14,470)	0	
Chorley Employment Inclusion Programme	295,390		(295,390)	0	
Non-Directorate Reserves	4,781,477	338,600	(3,156,060)	1,964,016	
Policy & Governance					
Investment Projects	10,630		(10,630)	0	(4)
British Army Civil Engagement Grant	16,902		(5,000)	11,902	
Communications & Events	27,532	0	(15,630)	11,902	
Slippage Items	5,950		(5,950)	0	(5)
Transformation Challenge funding	46,620		(46,620)	0	
Public Service Reform funding	24,500		(24,500)	0	(4)
Transformation Co-ordinator	32,300		(20,000)	12,300	
Digital Access & Inclusion	25,960		(25,960)	0	
Performance & Partnerships	135,330	0	(123,030)	12,300	
Slippage Items	43,230		(43,230)	0	(5)
Elections	90,000		(29,000)	61,000	
GDPR Staffing Reserve	16,140		(16,140)	0	
Boundary Commission Electoral Review	50,000		(19,150)	30,850	
Legal, Democratic & H.R.	199,370	0	(107,520)	91,850	
Slippage Items	50,260		(50,260)	0	(5)
Shared Financial Services	50,260	0	(50,260)	0	
Policy & Governance	412,492	0	(296,440)	116,052	
Business Development & Growth					
Community Infrastructure Levy (CIL Admin)	134,511		(90,000)	44,511	(6)
Local Development Framework	50,000		(50,000)	0	
Slippage Items	6,510		(6,510)	0	(5)
Primrose Gardens Retirement Living	13,810		(13,810)	0	
Funding for new Project Director post	60,000		(60,000)	0	
Development & Regeneration	264,831	0	(220,320)	44,511	
Retail Grants Programme	114,420		(60,000)	54,420	(4)
Investment Projects	466,290		(466,290)	0	(4)
Digital Office Park	51,080		(51,080)	0	
Employment Skills & Business Support	631,790	0	(577,370)	54,420	
Investment Projects	9,690		(9,690)	0	(4)
Slippage Items	11,560		(11,560)	0	(5)
Markets & Town Centre	21,250	0	(21,250)	0	
Asset Maintenance Fund	347,452		(347,452)	0	
Redevelopment Fund - Oak House Site	615,850		(585,850)	30,000	(7)
Property Services	963,302	0	(933,302)	30,000	
Business Development & Growth	1,881,173	0	(1,752,242)	128,931	
Customer & Digital Services					
Single Front Office Apprentices 2016/17 to 2017/18	52,400		(7,900)	44,500	
Council Tax Summons/Liability Order Bad Debts	89,020		(89,020)	0	
Land Charges litigation - legal costs	15,820		(15,820)	0	
Slippage Items	24,000		(24,000)	0	(5)
Customer Transformation	181,240	0	(136,740)	44,500	

Analysis of Reserves and Provisions 2018/19

Reserves	Forecast Balance 01/04/18 £	Other Transfers 2018/19 £	Forecast Use in 2018/19 £	Forecast Balance 31/03/19 £	Notes
Slippage from earlier years	46,860			46,860	(5)
Slippage from 2016/17	30,000			30,000	
ICT Projects	108,190			108,190	
ICT Infrastructure Reserve	155,170		(155,170)	0	
ICT Infrastructure Reserve (Capital)	0			0	
ICT Services	340,220	0	(155,170)	185,050	
Maintenance of Grounds	14,367	10,000	(20,000)	4,367	
Yarrow Meadows Project, Environment Agency grant	10,000		(10,000)	0	
Garden Waste Subscription Service	57,130		(57,130)	0	
Streetscene Training	43,100		(43,100)	0	
Waste & Streetscene Services	124,597	10,000	(130,230)	4,367	
Planning Appeal Costs	35,733		(30,000)	5,733	
New Burdens Grants - S31 Government Grants	35,485		(35,485)	0	
Planning Services	71,218	0	(65,485)	5,733	
Customer & Digital Services	717,275	10,000	(487,625)	239,650	
Early Intervention					
Investment Budgets	45,690		(45,690)	0	(4)
External Funding	23,390			23,390	
Home Improvements - Housing Affordable Warmth Grant	45,926			45,926	
Home Improvements - Handyperson Scheme	41,390		(41,390)	0	
Home Improvements - Disabled Facility Contribution	33,990		(24,660)	9,330	
Buckshaw Youth Development Grants	1,367			1,367	
Health and Wellbeing	191,753	0	(111,740)	80,013	
Investment Budgets	45,540		(45,540)	0	(4)
Regulatory Services	45,540	0	(45,540)	0	
Neighbourhood Working (pump priming)	63,090			63,090	(4)
Investment Budgets	198,410		(198,410)	0	
Dog Fouling Campaign	5,300			5,300	
Neighbourhoods	266,800	0	(198,410)	68,390	
New Burdens Grant - Homelessness Reduction	19,940		(19,940)	0	(5)
Slippage Items	5,600		(5,600)	0	
Housing Options and Support	25,540	0	(25,540)	0	
Early Intervention	529,633	0	(381,230)	148,403	
Directorate Reserves	3,540,572	10,000	(2,917,537)	633,035	
Earmarked Reserves	8,322,049	348,600	(6,073,597)	2,597,052	
Total Reserves - General and Earmarked	12,322,049	355,409	(6,073,597)	6,603,861	
Provisions					
Insurance Provision - Potential MMI clawback	14,333		(14,333)	0	
Total Provisions	14,333	0	(14,333)	0	

Notes

- (1) Forecast Outturn as at 31 March 2019.
- (2) Capital Financing - Forecast includes £956k for Market Walk Extension, £105k Recreation Strategy, £140k Astley and £128k Asset Improvements
- (3) Equalisation reserve is used to smooth the impact of fluctuations in the level of business rates retained year-on-year
- (4) Investment projects are often budgeted over a number of years and therefore carried forward in reserves. Full details are given in Appendix 2
- (5) Slippage of £177,110 (£72,320 from 2016/17 plus £104,790 from 2017/18)
- (6) The Council is permitted to set aside 5% of the CIL income charged to developers. This income covers expenditure the Council incurs in administering the CIL charges.
- (7) Premium received relating to Royal Oak Public House from the former tenant, reserve to be utilised to fund Market Walk Extension Public Realm
- (8) £24k upgrading of covered market lighting & £124k works to Flat Iron car park.

Appendix 4 - Capital Monitoring 2018/19

	Actual 2017/18	18/19 Budget	Qtr. 1 Approved Adjustments	18/19 Budget	19/20 Budget	Qtr. 1 Adjustments	19/20 Budget	20/21 Budget	TOTAL BUDGET
Customer & Digital									
Recycling receptacles	990	45,000	0	45,000	30,000	0	30,000	30,000	105,000
Recycling receptacles - Garden Waste	0	69,190	0	69,190		0	0	0	69,190
Puffin Crossing Collingwood Rd	0	47,820	0	47,820		0	0	0	47,820
ICT Modernisation	0	358,336	0	358,336		0	0	0	750,000
Bank Hall Restoration	318,959	1,693,798	0	1,693,798		0	0	0	2,200,000
Path Works to Cemeteries	1,380	167,534	0	167,534		0	0	0	217,576
	321,329	2,381,678	0	2,381,678	30,000	0	30,000	30,000	3,389,587
Policy & Governance									
Astley 2020	25,564	547,390	0	547,390		0	0	0	596,999
	25,564	547,390	0	547,390	0	0	0	0	596,999
Early Intervention									
Chorley Adaptation Grant (Formerly DFG)	86,891	933,902	0	933,902	665,945	0	665,945	665,945	2,265,792
Leisure Centres Improvements	0	70,028	0	70,028	100,000	0	100,000	100,000	270,028
Delivery of CCTV 15/16 - 17/18	0	26,768	(26,768)	0		0	0	0	0
	86,891	1,030,698	(26,768)	1,003,930	765,945	0	765,945	765,945	2,535,820
Regeneration & Inward Investment									
Asset Improvements	16,284	527,597	26,768	554,365	300,000	0	300,000	300,000	1,154,365
Market Walk Extension & Public Realm Works	0	9,107,312	(2,365,074)	6,742,238	3,345,000	(101,021)	3,243,979	0	13,898,904
Oak House Car Park	101,221	(163,204)	535,270	372,065		0	0	0	535,270
Decked Parking	120,650	(55,889)	1,660,470	1,604,581		0	0	0	1,660,470
Arley Street Car Park	59,086	(680)	70,680	70,000		0	0	0	70,000
Brunswick Street Improvements	0	0	200,000	200,000		0	0	0	200,000
Steeley Lane Gateway	0	160,000	0	160,000		0	0	0	280,136
Car Parks Pay & Display Ticket Machines	712	0	0	0		0	0	0	0
Yarrow Meadows	0	107,704	0	107,704		0	0	0	171,102
Buckshaw Village Rail Station	0	695,907	0	695,907		0	0	0	695,907
Eaves Green Play Development	0	53,195	0	53,195		0	0	0	53,195
Play, Recreation and Open Space Projects	135,668	2,053,794	0	2,053,794		0	0	0	2,053,794
Rangletts Recreation Ground	0	10,945	0	10,945		0	0	0	10,945
Recreation Strategy	0	105,000	0	105,000		0	0	0	105,000
Primrose Retirement Village	1,131,820	6,648,976	0	6,648,976		0	0	0	10,591,531
Westway Playing Fields Sports Campus	18,051	948,540	0	948,540		0	0	0	960,000
Digital Office Park	1,180,922	7,249,204	0	7,249,204		0	0	0	8,120,250
Digital Office Park Enabling	0	900,000	0	900,000		0	0	0	900,000
Buckshaw Bus Stops	0	40,000	0	40,000		0	0	0	40,000
Properties for Refugees	0	1,672,000	0	1,672,000		0	0	0	1,672,000
	2,764,414	30,060,401	128,114	30,188,515	3,645,000	(101,021)	3,543,979	300,000	43,172,869
TOTAL	3,198,197	34,020,167	101,346	34,121,513	4,440,945	(101,021)	4,339,924	1,095,945	49,695,275

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REPORT OF GOVERNANCE COMMITTEE

1. This report summarises the business transacted at the Governance Committee meeting held on 25 July 2018.

GOVERNANCE COMMITTEE – 25 JULY 2018**Treasury Management Annual Report 2017/18 and Monitoring 2018/19**

2. The Chief Finance Officer submitted a report on Treasury Management performance and compliance with Prudential Indicators for the financial year ended 31 March 2018. The report advised that the return on investments for the year was 0.26%, which exceeded the benchmark of 0.24%. Details of borrowing and investments at 31 March 2018 were presented.
3. The Council's 2017/18 Capital Programme had been reported to Executive Cabinet and Council at intervals during the year. In summary, capital expenditure for 2017/18 (including Revenue Expenditure Funded from Capital under Statute) was £11.391m, compared to the estimate of £17.400m when the prudential indicator for the year was revised.
4. The Minimum Revenue Provision (MRP) charged to the Council's revenue budget each year was based on the Capital Financing Requirement (CFR). The actual CFR for 2017/18 was £1.724m less than estimated; the main variance being that capital receipts were applied to reduce the CFR rather than to finance new capital expenditure. Financing by prudential borrowing was higher as a consequence, but the effect of the change to capital financing was to reduce the MRP for the next few years.
5. The Council's own cash was used to finance capital expenditure as a form of internal borrowing, rather than taking external loans. Under borrowing was higher than estimated because new loans taken in the year were lower than planned, which produced savings against the budget for interest payable. As a result, cash available to invest remained low and cash was therefore held in highly liquid accounts so that cash could be withdrawn whenever necessary to make payments.
6. Actual external borrowing for the year was £15.267m (excluding accrued interest, but including other long-term liabilities) which was below the revised Authorised Limit set at £23.268m to allow a margin for temporary borrowing if required for cash management purposes.
7. It was advised that additional borrowing would be required during 2018/19, as anticipated in the Treasury Strategy for 2018/19 to 2020/21. This was required due to the large capital projects taking place within the borough. Members were reassured that this had been taken into consideration in the budget. It was advised that should there be an upward trend in interest rates that would increase the long-term cost of borrowing, it may be necessary to borrow sooner than anticipated. However this would be constantly monitored before a decision being made by the Chief Finance Officer.
8. Members requested a training session on identifying what expenditure the council can and can't capitalise. It was advised that guidance could be provided to the committee. The report was noted.

Statement of Accounts 2017/18

9. The Chief Finance Officer submitted a report for committee approval of the audited Statement of Accounts (SOA) 2017/18 for its publication by 31 July 2018 under the requirement of Accounts and Audit Regulations 2015. Once approved, the signed Statement would be published on the Council's website.
10. The Committee were advised that there had been no changes to the SOA from the draft version published on 30 May 2018 which affected the financial position of the Council. Changes were made to the Comprehensive Income and Expenditure Statement, Expenditure and Income Analysed by Nature note, and the Collection Fund. The changes were also discussed in the Grant Thornton Audit Findings Report.
11. It was understood that the auditor intended to issue an unqualified audit opinion of the SOA. Members were advised that at the time of preparing the report and the current version of the SOA, the auditors were still undertaking a limited amount of checks. As the audit had not been finalised, it was possible that further changes to the SOA could be required. As a consequence it was recommended that the Chief Finance Officer in consultation with the Chair of the Governance Committee should approve any non-material amendments before recertifying the SOA. In the event that the Chief Finance Officer was of the opinion that the amendments were considered material to the financial position of the authority, the Governance Committee would be reconvened to approve the new SOA.
12. Grant Thornton reviewed the Annual Governance Statement (AGS) and recommended a number of changes. As these were not considered essential in 2017/18, the recommended changes would be considered for inclusion in the 2018/19 AGS.
13. The Chief Executive thanked Chorley Council staff and the External Auditors for all their work in achieving completion by the statutory deadline; and recognised that any issues be worked on going forward.
14. Members agreed to approve the audited Statement of Accounts for 2017/18, subject to any non-material in delegation with the Chief Finance Officer and Chair of Governance Committee. In the event that the Chief Finance Officer was of the opinion that the amendments were considered material to the financial position of the authority, the Governance Committee would be reconvened to approve the new SOA. Members authorised the Chief Executive and Chair of Governance Committee to sign the Letter of Representation and agreed that the improvements to the Annual Governance Statement (AGS) recommended by Grant Thornton be considered for inclusion in the AGS for 2018/19. External Audit Findings Report 2017/18.

External Audit Findings Report 2017/18

15. The Committee received a report of the External Auditors on their audit findings for the authority for the year ending 31 May 2018 that highlighted key matters arising for the Council's financial statements.
16. It was advised that they had not identified any amendments to the financial statements that resulted in an adjustment to the Council's financial position. Members were informed that subject to outstanding queries being resolved, the Auditor intended to

issue an unqualified opinion on the Financial Statements and Value for Money conclusion on 31 July 2018.

17. A significant risk regarding financial challenges over the next few years was identified however, the External Auditors advised that this was an issue for all local authorities and concluded that Chorley Council had appropriate arrangements in place relating to financial planning and management.
18. Following queries, the External Auditors advised that the significant difficulties faced regarding communication requirements as indicated in the report were due to difficulties in receiving the financial information in the correct format and in a secure way following GDPR. These initial difficulties delayed the start of their detailed testing, resulting in a later completion of testing than originally planned. External audit recognised that this was a learning process and advised that a new cloud system was being tested to ensure this did not reoccur. Members were assured that they would be ahead of schedule for completion before the statutory deadline by 31 July 2018 as well as meeting next year's deadline.
19. Members also queried whether the extra resources could have been employed at an earlier stage in the process in order to meet the deadline sooner. The External Auditors noted the suggestion.
20. The group discussed the Market Walk Development. At the Council meeting the previous evening, Councillor Alan Cullens submitted a Notice of Motion requesting the following:
 - That the Council be provided with an up to date valuation of the current Market Walk.
 - That the Council are provided with forecasted projected income levels and property valuation for the existing Market Walk development based on 2020 and 2024.
 - That the Council are given similar projections and a comprehensive viability report before any decision to progress further with the development of phase 2 is considered.
21. The Deputy Leader, Councillor Peter Wilson, advised that the final accounts were due to be signed off by the external auditor at the Governance Committee the following day. The accounts included the valuation of Market Walk and the income generated to date. It was not possible to forecast projected income levels and property valuation beyond the estimated modelling. Councillor Alan Cullens withdrew the Notice of Motion to seek assurance from this Governance Committee.
22. Grant Thornton advised that they we're unable to provide this information as it was not part of their remit. The Value for Money conclusions were provided from the level of evidence available and reassured the Committee that the authority had done as much as it could. It was agreed that the Valuation Report regarding the Market Walk Development, as undertaken by the Valuation Agency, could be made available to Councillors. Although difficult to forecast, the Council wanted to ensure that any rates would be reflected correctly and therefore the rates would be closely monitored and revalued annually.

23. The Committee were made aware of the audit fee for the year and were advised that this was due to reduce by an extra 23% next year. Members noted the report.

Work Programme

24. The Committee were presented with a work programme that outlined the reports to be considered at each Governance Committee meeting throughout the Council year. It was agreed that this be included on the agenda for each Governance Committee to update Members as it could be subject to change.
25. It was agreed that a report on GDPR and anti-fraud be included on the Governance Committee agenda in January 2019. Members resolved that the programme be noted and an updated version be brought to each Governance Committee meeting.

RIPA Application Update

26. The Monitoring Officer reported that there had been no RIPA applications made.

Any urgent business previously agreed with the Chair

27. The Chair reminded Members of the Self-Assessment Survey and requested that this be completed if not already done so.

Recommendation – to note the report.



Report of	Meeting	Date
Director of Policy and Governance	Council	18 September 2018

ELECTORAL REVIEW – WARD ARRANGEMENTS PROPOSAL

PURPOSE OF REPORT

- To consider the proposal of the Electoral Review of Chorley Council Committee on its preferred warding arrangements for the borough in response to the Local Government Boundary Commission for England (LGBCE) electoral review consultation on ward patterns.

RECOMMENDATION(S)

- To approve the appended proposal (appendix 1) as the Council's response to the LGBCE's consultation in to new warding arrangements for the borough, prior to its submission to the LGBCE.

EXECUTIVE SUMMARY OF REPORT

- The proposal from the Electoral Review of Chorley Council puts forward its preferred ward patterning arrangements, including ward names, for the 14 new wards for Council approval.

Confidential report Please bold as appropriate	Yes	No

CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy homes and communities		An ambitious Council that does more to meet the needs of residents and the local area	✓

BACKGROUND

- Chorley Council was informed in June 2017 that the LGBCE would be conducting an electoral review intervention as part of its 2018/19 work programme. The aim of the review is to improve electoral equality across the borough. The electoral review is split in to two stages:-
 - Stage one – Decision on the Council Size
 - Stage two – New ward patterning arrangements
- At the Council meeting on 10 April 2018, and in response to stage one of the review; members agreed, by majority decision, to propose a reduction in Council size from 47 to 42

members and to continue to elect its membership by thirds. As a consequence of holding elections by thirds, the LGBCE stipulates that each new ward consist of three members, to allow voter equality. .

7. On 26 June 2018, that LGBCE announced that it was minded to approve the Council's proposal for a reduction in its membership to 42. Therefore if the proposal is adopted the number of wards will automatically be reduced by 30% (from 20 to 14 wards). This decision brought stage one of the review to a close. At the same time, the LGBCE launched stage two of the review; a public consultation into ward arrangements.
8. Although it should be reiterated that the public consultation is that of the LGBCE and not the Council; the authority has actively encouraged interested groups and individuals to respond to the consultation by placing articles on its web site, through press releases, via social media, and in the Council's e-zines (intheknow and intheboro). Leaflets have also been circulated to those outlets which distribute the Council's 'What's happening' magazine.
9. The LGBCE's consultation expired on 3 September 2018. However, due to the Council's cycle of meetings and the fact that the consultation was being carried out over the peak holiday period, the LGBCE agreed to grant the Council an extension of the 20 September to submit its proposal on ward arrangements. This is to allow all members the opportunity to debate the proposal at the Council meeting on 18 September 2018.

FORMULATION OF THE NEW WARD PATTERN PROPOSAL

10. At its meeting on 9 July, the Electoral Review of Chorley Council Committee considered a draft proposal on new ward arrangements, developed by the Council's Electoral Services Manager. It was decided to use existing polling districts to formulate the proposal, as they took into consideration current County Council divisions and Parliamentary constituencies. This proposal provided consistency to the majority of voters by allowing them to attend the same polling station for the different types of elections. After identifying the existing polling districts, the next consideration was based on ensuring that the elector figures did not have a +/- 10% variance across each ward.
11. Following debate, members acknowledged that a number of the areas grouped together in the proposal were not considered to share a common identity, historically or practically and as such the proposal was rejected. At this point, the Chair of the Committee, Councillor Alistair Bradley, invited its members (using their knowledge and experience of their ward and local communities), to submit alternative suggestions in advance of the next meeting.
12. On the 15 August 2018, the Committee considered a revised proposal which incorporated members' suggestions that had been submitted. During debate, the Committee considered the different communities that make up the borough of Chorley. This included shared community identity, transport and highway links, while at the same time ensuring the total electorate forecast for that area would be within the +/- 10% variance as required by the LGBCE. In conclusion the Committee agreed, by majority decision, to refer the proposal to the next Council meeting for consideration subject to some further minor amendments.
13. The final revised proposal is now appended to this report (appendix 1) for members' consideration.
14. As previously mentioned in this report, stage two of the electoral review seeks proposals for ward patterning arrangements on the 14 new wards. This also includes the preferred ward names which have been suggested below:

- Adlington & Anderton
- Brindle & Hoghton
- Buckshaw & Whittle
- Chorley East
- Chorley North
- Chorley North East
- Chorley North West
- Chorley South East
- Chorley South West
- Clayton North
- Coppull
- Eccleston, Heskin & Charnock
- Euxton
- Lostock & Mawdesley

WHAT HAPPENS NEXT

15. Subject to approval at the Council meeting on 18 September, the proposal will be submitted to the LGBCE by the 20 September, as Chorley Council's official submission on preferred ward patterning.
16. After an analysis of the Council's proposal and any other responses received during the consultation, the LGBCE will begin to formulate its draft recommendations which will be published on 6 November. On the same day the draft recommendations are published, the LGBCE will launch a further consultation on its draft recommendations. This will expire on 14 January 2019.
17. On the close of the consultation the LGBCE will consider any responses it has received in respect of the draft recommendations. The LGBCE will announce its final recommendations on 12 March 2019 and lay an order before parliament on Chorley's electoral changes.
18. Once the final recommendations by the LGBCE have been published, work will continue as Chorley Council is required to undertake a polling place review (including a public consultation); the purpose of which is to ensure all properties are included in the correct polling districts as well as the allocation of polling stations. Due to the reduction in wards (regardless of arrangement), it will be inevitable that a minority of voters will be expected to attend a different polling station. However, officers will do their utmost to limit this as much as possible.
19. While the polling place review is underway, the annual canvass of electors for 2019 will also commence. On completion of the canvas the register of electors will be published on 1 December under the new warding arrangements.
20. The electoral review process will reach its conclusion at the whole of Council elections on 7 May 2020, which will be held on the new electoral arrangements.

2019 ELECTIONS DEFERRAL REQUEST

21. Members may recall that Chorley Council is seeking a deferral of its 2019 local elections with the Secretary of State for Housing, Communities and Local Government due to the whole of Council elections in 2020 as mentioned above.
22. The Council's initial request earlier this year, was rejected by the then Secretary of State, The Rt Hon Sajid Javid MP. However, in June the Council wrote to the new Secretary of State, The Rt Hon James Brokenshire MP and asked that the decision be reconsidered, as the reasons put forward by the Council to justify the deferral, are the same reasons used to introduce changes to the European Parliamentary Elections Act 2002 (Amendment) Regulation 2018, which allows for the suspension of by-elections to the European

Parliament. Those reasons were attributed to the predicted low turnout, cost and problems associated with defending the decision to hold such an election to the taxpayer.

23. At the time of writing this report, and following numerous requests for a response, the Council is yet to receive a reply.

IMPLICATIONS OF REPORT

24. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	✓	Customer Services	
Human Resources		Equality and Diversity	
Legal	✓	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

RISK

A risk register has been completed	Yes	No
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COMMENTS OF THE STATUTORY FINANCE OFFICER

25. No Comment.

COMMENTS OF THE MONITORING OFFICER

26. No Comments.

REBECCA HUDDLESTON
DIRECTOR OF POLICY AND GOVERNANCE

Background Papers			
Document	Date	File	Place of Inspection
Electoral Review	5 October 2017	https://democracy.chorley.gov.uk/documents/s79211/Electoral%20Review.pdf	Executive Cabinet agenda
Electoral Review Update	23 January 2018	https://democracy.chorley.gov.uk/documents/s82429/Report.pdf	Council agenda
The Electoral Review of Chorley Council Committee	27 February 2018	https://democracy.chorley.gov.uk/documents/s83882/Electoral%20Review%20Committee.pdf	Council agenda
Electoral Review of Chorley Council – Draft Council Size submission	10 April 2018	https://democracy.chorley.gov.uk/documents/s85271/Electoral%20Review%20of%20Chorley%20Council%20-%20Draft%20Coun	Council agenda

		ci!%20Size%20Sub mission.pdf	
Draft Minutes	15 August 2018	https://democracy.chorley.gov.uk/ieListDocuments.aspx?CLd=906&MId=6896&Ver=4	Electoral Review of Chorley Council Committee

Report Author	Ext	Date	Doc ID
Phil Davies Cathryn Filbin	5131 5123	22/08/18	***

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Electoral Review of Chorley Council

Council proposed pattern of wards



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DEVELOPMENT OF THE COUNCIL'S PROPOSED WARDING ARRANGEMENTS	2
METHODOLOGY	2
PROPOSED WARDS	3

INTRODUCTION

Chorley Council was informed by the Local Government Boundary Commission for England (LGBCE) that it would be conducting an electoral review intervention within its 2018/2019 work programme to improve electoral equality of the borough.

Electoral reviews are initiated primarily to improve electoral equality. This means ensuring as far as is reasonable, that for any principal authority the ratio of electors to councillors in each electoral ward or division is approximately the same.

Under the criteria adopted by the LGBCE, there are two conditions considered to warrant a review, if the imbalance is unlikely to be corrected by foreseeable changes to the electorate within a reasonable period:

- Any local authority with an electoral division or ward that has an electoral variance of 30% or over. This means a division or ward having 30% more or fewer electors per councillor than in average for the council as a whole, and;
- Any local authority where more than 30% of divisions or wards have an electoral variance of over 10% from the average for that authority.

Based on the electoral data given to the LGBCE by this authority, both of the above conditions have been met:

- 6 of the electoral wards have a variance greater than 10%
- 1 of the electoral wards (Astley and Buckshaw) has a variance of over 30%

This submission sets out the council's response to the LGBCE invitation to put forward its preferred pattern of wards.

The council recognizes the importance of electoral equality to a fair democratic process by ensuring that each vote carries the same value, whilst at the same time ensuring that governance of the council is maintained at a level which can best serve the electorate.

COUNCIL SIZE

In the first part of the electoral review, the LGBCE was minded to approve the council's proposal to reduce the number of councillors from 47 to 42.

Chorley Council considered that this reduction would ensure it has the capacity to deliver effective arrangements for the management and delivery of its business and responsibilities. It also allowed the council to retain significant capacity to deliver and enhance its performance in these areas, whilst at the same time being able to respond to challenges facing local government in general and in particular the borough of Chorley.

As part of the proposal, the council notified the LGBCE that it wished to continue to elect its membership by thirds. In such cases, by law¹ the LGBCE is required to seek to deliver a pattern of three-member wards across the borough to ensure electorate equality. Subsequently this means that there will be a reduction in the number of borough wards from 20 to 14.

¹ Section 2, Schedule 2, Local Democracy, Economic Development and Construction Act 2009

DEVELOPMENT OF THE COUNCIL'S PROPOSED WARDING ARRANGEMENTS

The Electoral Review of Chorley Council Committee, which consists of cross-party membership, considered the main rules (by law²) which the LGBCE follows:

- Delivering electoral equality for local voters
- Reflecting the interests and identities of local communities
- Promoting effective and convenient local government

In its proposal the council seeks to provide a balance between these three rules.

The figures recorded in this proposal are based on projected electoral figures for 2024 which is 90,148. This figure takes into account expected new developments and predicted demographic changes. In order to deliver electoral equality with a council size of 42, the committee has proposed ward boundaries that allow for an electorate of an average of 2,146 per councillor, with no ward exceeding a variance of +/- 10%.

METHODOLOGY

Existing polling districts and their projected 2024 electorate (as calculated and reported in Chorley Council's preferred Council Size submission) have been used as the 'building blocks' for the new proposed wards. This approach has been followed in order to take into consideration existing County Council divisions and Parliamentary constituencies to avoid the situation whereby electors may need to use different polling stations for different elections; which in turn provides a level of consistency to the voter.

Where required and appropriate however, existing polling districts have been split between proposed wards. In order to calculate the 2024 electorate for the whole polling district has been applied to the 2018 figures for each constituent part of the split polling district.

However, where a polling district's projected electorate is affected by substantial new development between 2018 and 2024, this has been taken into account when estimating electorate figures.

PROPOSED WARDS

As previously mentioned there will be 14 new wards created as part of the review, which include ward names. The wards proposed are:

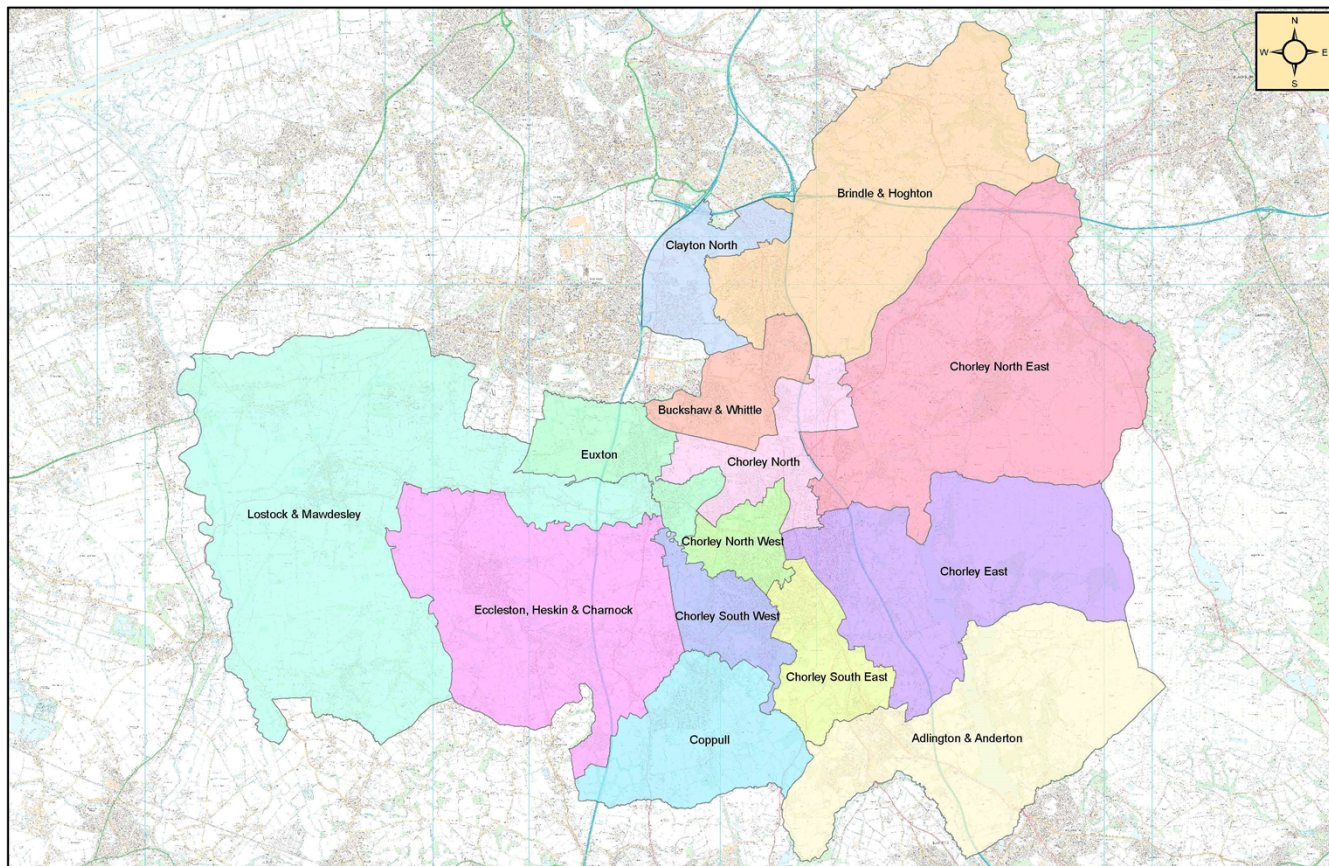
- Adlington & Anderton
- Brindle & Hoghton
- Buckshaw & Whittle
- Chorley East
- Chorley North
- Chorley North East
- Chorley North West
- Chorley South East
- Chorley South West
- Clayton North
- Coppull
- Eccleston, Heskin & Charnock
- Euxton
- Lostock & Mawdesley

² Schedule 2, Local Democracy, Economic Development and Construction Act 2009

The 14 proposed new wards have been mapped as follows:



Chorley Council Ward Proposals



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1:100,000

A breakdown of the new wards, the county division, current borough ward and parish or town councils (where applicable) can be found on the following page. After which, individual maps for each ward proposal, evidence to support the proposal, the current polling districts which would be included and the streets therein are detailed below.

It is important to note that following the completion of the electoral review, the polling districts will require reconfiguration; therefore the current polling district code may not apply.

Proposed Warding Arrangements

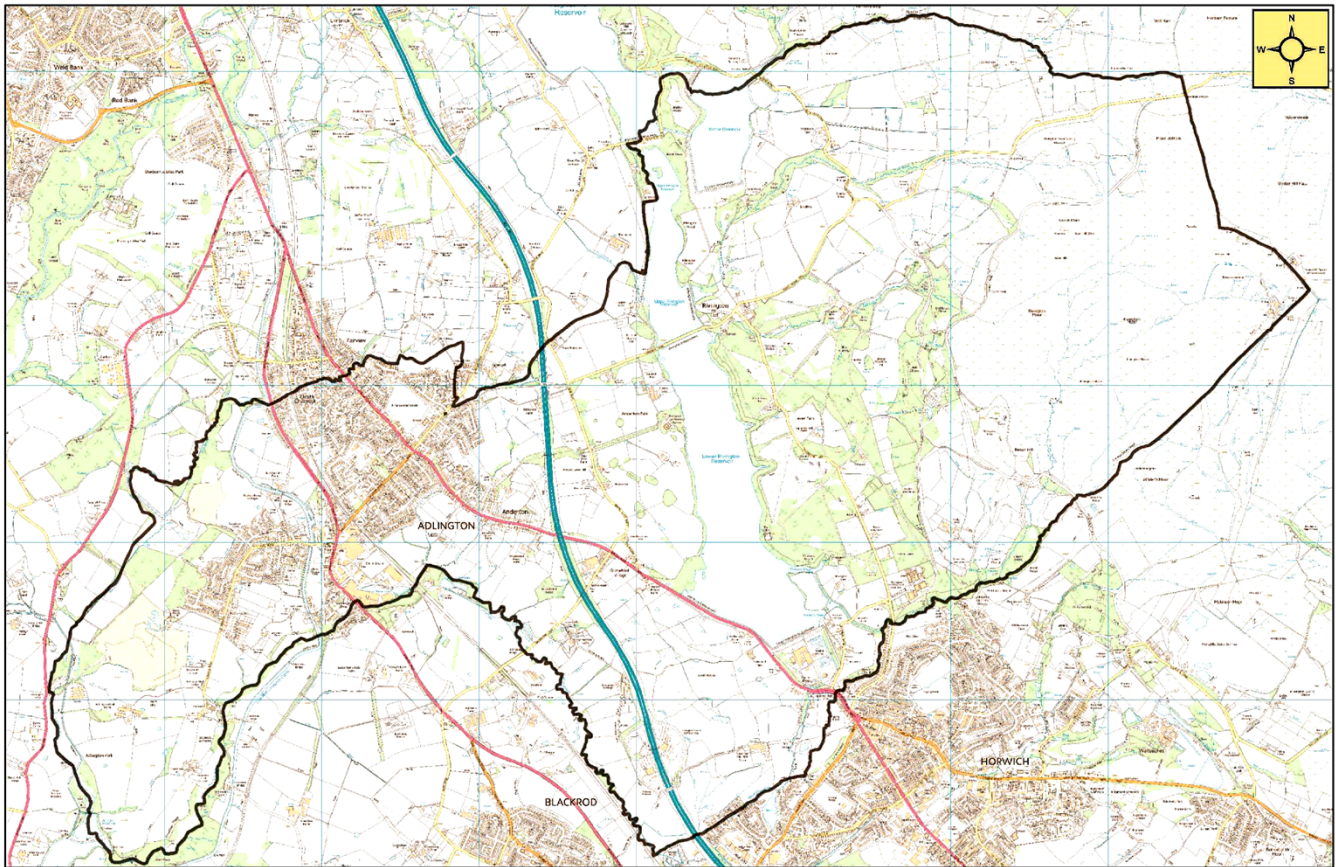
Map Colour Code	New Ward	Current Polling District	2024 electorate	Description of Current Polling District area	Parish	Parish ward	COUNTY DIVISION	Current Borough Ward	Electorate	% variance	Electors from the mean
Cyan	Chorley North West	07A (Split)	1050	Chorley North West (1)			Chorley Central	Chorley North West	6002	-6.74%	-434
		07B	1499	Chorley North West (2)			Chorley Central	Chorley North West			
		07C	1029	Chorley North West (3)			Chorley Central	Chorley North West			
		07D	1367	Chorley North West (4)			Chorley Central	Chorley North West			
		08B (Split)	354	Chorley South East (2)			Chorley Central	Chorley South East			
		09E	703	Chorley South West (5)			Chorley Central	Chorley South West			
Red	Chorley South East	08B (Split)	1427	Chorley South East (2)			Chorley Central	Chorley South East	6211	-3.49%	-225
		08C	2153	Chorley South East (3)			Chorley Central	Chorley South East			
		08E	1030	Chorley South East (5)			Chorley Central	Chorley South East			
		08D	457	Chorley South East (4)			Chorley Central	Chorley South East			
		17C	1144	Heath Charnock (2)	Heath Charnock		Chorley Rural East	Heath Charnock & Rivington			
Purple	Chorley East	05A	1942	Chorley East (1)			Chorley North	Chorley East	6557	1.88%	121
		05B	1906	Chorley East (2)			Chorley North	Chorley East			
		05C	1633	Chorley East (3)			Chorley North	Chorley East			
		08A	485	Chorley South East (1)			Chorley Central	Chorley South East			
		17A	567	Heath Charnock (1)	Heath Charnock		Chorley Rural East	Heath Charnock & Rivington			
		19A	24	Anglezarke	Anglezarke		Chorley Rural East	Pennine			
Dark Purple	Chorley North	06A	1134	Chorley North East (1)			Chorley North	Chorley North East	6827	6.08%	391
		06B	1522	Chorley North East (2)			Chorley North	Chorley North East			
		06C (split)	160	Chorley North East (3)			Chorley North	Chorley North East			
		07A (Split)	63	Chorley North West (1)			Chorley Central	Chorley North West			
		02A	2359	Astley Village	Astley Village		Euxton, Buckshaw & Astley	Astley & Buckshaw			
		02B	247	Euxton North East	Euxton	North East	Euxton, Buckshaw & Astley	Astley & Buckshaw			
		19D	1342	Whittle-Le-Woods East	Whittle-Le Woo	East	Chorley Rural East	Pennine			
Pink	Adlington & Anderton	01A	1231	Adlington North (1)	Adlington	North	Chorley Rural East	Adlington & Anderton	6251	-2.87%	-185
		01B	1066	Adlington East	Adlington	East	Chorley Rural East	Adlington & Anderton			
		01C	1034	Adlington Central	Adlington	Central	Chorley Rural East	Adlington & Anderton			
		01D	1439	Adlington West	Adlington	West	Chorley Rural East	Adlington & Anderton			
		01E	1066	Anderton	Anderton		Chorley Rural East	Adlington & Anderton			
		01F	334	Adlington North (2)	Adlington	North	Chorley Rural East	Adlington & Anderton			
		17B	81	Rivington	Rivington		Chorley Rural East	Heath Charnock & Rivington			
Light Blue	Coppull	13A	2295	Coppull East (1)	Coppull	East	Chorley South	Coppull	6572	2.11%	136
		13B	3173	Coppull East (2)	Coppull	East	Chorley South	Coppull			
		04C	1104	Coppull West	Coppull	West	Chorley South	Chisnall			
Green	Eccleston, Heskin & Charnock	04A	730	Heskin	Heskin		Chorley Rural West	Chisnall	6098	-5.25%	-338
		04B	1286	Charnock Richard	Charnock Richard		Chorley Rural West	Chisnall			
		14A	1996	Eccleston (1)	Eccleston		Chorley Rural West	Eccleston & Mawdesley			
		15A (Split)	122	Euxton North	Euxton	North West	Euxton, Buckshaw & Astley	Euxton North			
		16A (Split)	200	Euxton South	Euxton	Euxton So	Euxton, Buckshaw & Astley	Euxton South			
		14B	1764	Eccleston (2)	Eccleston		Chorley Rural West	Eccleston & Mawdesley			
Pink	Lostock & Mawdesley	16A (Split)	721	Euxton South	Euxton	Euxton So	Euxton, Buckshaw & Astley	Euxton South	5947	-7.60%	-489
		14C	1591	Mawdesley	Mawdesley		Chorley Rural West	Eccleston & Mawdesley			
		18A	640	Bretherton	Bretherton		Chorley Rural West	Lostock			
		18B	2397	Croston	Croston		Chorley Rural West	Lostock			
		18C	598	Ulnes Walton	Ulnes Walton		Chorley Rural West	Lostock			

Map Colour Code	New Ward	Current Polling District	2024 electorate	Description of Current Polling District area	Parish	Parish ward	COUNTY DIVISION	Current Borough Ward	Electorate	% variance	Electors from the mean
Yellow	Chorley South West	09A	291	Chorley South West (1)			Chorley South	Chorley South West	6019	-6.48%	-417
		09B	2294	Chorley South West (2)			Chorley South	Chorley South West			
		09C	2451	Chorley South West (3)			Chorley South	Chorley South West			
		09D	622	Chorley South West (4)			Chorley South	Chorley South West			
		04B	361	Charnock Richard	Charnock Richard		Chorley Rural West	Chisnall			
Light Green	Brindle & Hoghton	03A	456	Brindle (1)	Brindle		Hoghton with Wheelton	Brindle & Hoghton	6805	5.73%	369
		03B	371	Brindle (2)	Brindle		Hoghton with Wheelton	Brindle & Hoghton			
		03C	688	Hoghton (1)	Hoghton		Hoghton with Wheelton	Brindle & Hoghton			
		10A	2895	Clayton-Le- Woods East	Clayton-Le-Wood East		Clayton with Whittle	Clayton-Le-Woods & Whittle-Le-Woods			
		11A	1192	Clayton-Le- Woods North	Clayton-Le-Wood North		Hoghton with Wheelton	Clayton-Le-Woods North			
		11B (split)	465	Clayton-Le-Woods North	Clayton-Le-Wood North		Hoghton with Wheelton	Clayton-Le-Woods North			
		11C (split)	738	Clayton-Le-Woods North	Clayton-Le-Wood North		Hoghton with Wheelton	Clayton-Le-Woods North			
Light Yellow	Clayton North	12A	2977	Clayton-Le-Woods West	Clayton-Le-Wood West		Clayton with Whittle	Clayton-Le-Woods West & Cuerden	6995	8.69%	559
		12B	1388	Clayton-Le-Woods West	Clayton-Le-Wood West		Clayton with Whittle	Clayton-Le-Woods West & Cuerden			
		12C	110	Cuerden	Cuerden		Clayton with Whittle	Clayton-Le-Woods West & Cuerden			
		11C (split)	562	Clayton-Le-Woods North	Clayton-Le-Wood North		Hoghton with Wheelton	Clayton-Le-Woods North			
		11B (split)	1958	Clayton-Le-Woods North	Clayton-Le-Wood North		Hoghton with Wheelton	Clayton-Le-Woods North			
Orange	Buckshaw & Whittle	02C	3182	Buckshaw Village	Euxton	North East	Euxton, Buckshaw & Astley	Astley & Buckshaw	7060	9.70%	624
		10C	1208	Whittle-Le-Woods West	Whittle-Le-Wood West		Clayton with Whittle	Clayton-Le-Woods & Whittle-Le-Woods			
		10B	2670	Whittle-Le-Woods West	Whittle-Le-Wood West		Clayton with Whittle	Clayton-Le-Woods & Whittle-Le-Woods			
Light Green	Euxton	15A(Split minus 122)	3790	Euxton North	Euxton	North West	Euxton, Buckshaw & Astley	Euxton North	6118	-4.94%	-318
		16A (Split)	2328	Euxton South	Euxton	Euxton South	Euxton, Buckshaw & Astley	Euxton South			
Purple	Chorley North East	03D	262	Withnell North	Withnell	North	Hoghton with Wheelton	Brindle & Hoghton	6641	3.19%	205
		06C (split)	2218	Chorley North East (3)			Chorley North	Chorley North East			
		19B	507	Heapey (1)	Heapey		Chorley Rural East	Pennine			
		19C	266	Heapey (2)	Heapey		Chorley Rural East	Pennine			
		20A	350	Abbey Village	Withnell	South	Hoghton with Wheelton	Wheelton & Withnell			
		20B	560	Withnell South	Withnell	South	Hoghton with Wheelton	Wheelton & Withnell			
		20C	362	Withnell South	Withnell	South	Hoghton with Wheelton	Wheelton & Withnell			
		20D	1275	Brinscall	Withnell	South	Hoghton with Wheelton	Wheelton & Withnell			
		20E	841	Wheelton	Wheelton		Hoghton with Wheelton	Wheelton & Withnell			

ADLINGTON & ANDERTON WARD



Ward Proposals - Adlington & Anderton



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This ward proposal brings together polling district 17B (Rivington) with the current ward of Adlington and Anderton.

Electorally this part of Rivington is linked with Adlington and Anderton as it is in the same County Council division. The two areas have good road links with Adlington providing the nearest shops and community facilities (doctors' surgery, community centre and playing fields).

The existing polling districts used to form this ward are 01A/01B/01C/01D/01E/ 01F and 17B.

Polling District 01A

Babylon Lane
 Barn View
 Berry Street
 Brook Street
 Byre View
 Carlisle Place
 Chester Court
 Chester Place
 Chorley Road
 King George's Court, 107,
 Chorley Road
 Croston Avenue
 Daisy Hill Drive
 Derby Place
 Fairview Drive
 Farm Avenue
 Field Rose Court
 Fielding Place
 Harvest View
 Hawthorn Court
 Highfield Road
 Highfield Road North
 Lancaster Place
 Maytree Court
 Meadow View
 Nightingale Street
 Ollerton Street
 Springfield Road
 Stoneacre Drive
 Sutton Fold, Sutton Lane
 The Avenue
 The Rowans

Polling District 01B

Abbey Grove
 Anglezarke Road
 Ashfield Court, Ashfield Road
 Barrow Nook Grove
 Belmont Road
 Bolton Road
 Broad Oak Close
 Chorley Road
 Chorley Street
 Freckleton Court
 Gidlow Avenue
 Granville Street
 Hilton Lodge, 1, Granville
 Street
 Greenfield Road
 High Lea
 Highfield Road
 Hope Street
 Hornby Close
 Huyton Terrace
 Lancaster Close

Melling Close
 Mill Street
 Mount Pleasant
 Norwood Close
 Old Chapel Court
 Peel Street
 Railway Road
 Rivington Avenue
 Rossendale Drive
 St Paul's Close
 Vicarage Close

Polling District 01C

Abbey Grove
 Anderton Street
 Atherton Street
 Brierfield Close
 Canal Street
 Cemetery View
 Church Street
 Grove Avenue
 Grove Crescent
 Grove Farm Drive
 Hanson Street
 Harrison Road
 Hatton Street
 Highfield Close
 Highfield Road
 Kings Lea
 Market Place
 Market Street
 Mayfield Avenue
 Meadow Street
 Outterside Street
 Oxford Street
 Market House, Park Road
 Railway Road
 Railway View
 Riding Street
 Selbourne Street
 The Poplars
 Walton Street
 Westhoughton Road

Polling District 01D

Acres Park Close
 Acresfield
 Balmoral
 Bonds Lane
 Carrington Road
 Castle Drive
 Castle House Lane
 Ellerbeck View, Castle House
 Lane
 Chapel Street
 Crawford Avenue

Crook Street
 Fairclough Place
 Grafton Street
 Holden Street
 Lewis Close
 Marlow Court
 Old School Lane
 Park Road
 White Bear Marina, Park
 Road
 Red House Bridge
 Rigshaw Bridge
 Sandringham Close
 Sandy Lane
 Smith Street
 Southgate
 Stonor Road
 The Common
 Common End, The Common
 Crawshaw Fold Barn, The
 Common
 Rigby Houses, The Common
 Warwick Street
 Windsor Avenue

Polling District 01E

Ashfield Road
 Babylon Lane
 Beech Avenue
 Belvedere Road
 Bolton Road
 Anderton Court, Bolton Road
 Brentwood Road
 Epsom Croft
 Green Street
 Greenhalgh Lane
 Grimeford Lane
 Bolton Road,
 Grimeford Village
 Horrobin Lane
 Lees Road
 Mornington Road
 New Road
 Major Bottoms, New
 Road
 Owsten Court
 Princess Road
 Rivington Lane
 Rothwell Road
 Shawes Drive
 Squirrel Lane
 Willow Close

Polling District 01F

Coniston Avenue
 Mornington Road

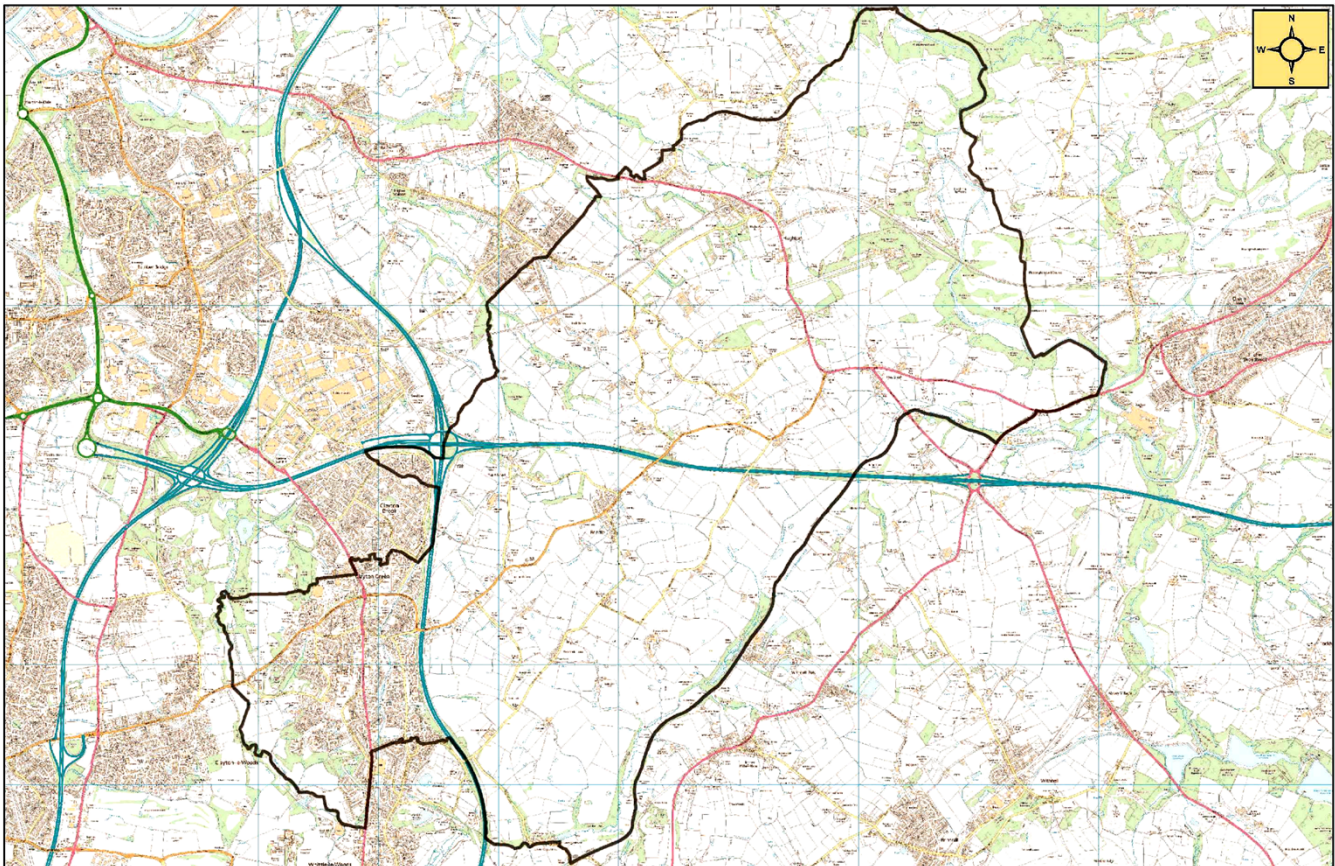
Polling District 01F cont'd.

Sutton Lane
Thirlmere Close
Windermere Drive

Polling District 17B

Bolton Road
Dean Head Lane
Dryfield Lane
Rivington Lane
Gilsbrook, Rivington Lane
Sheep House Lane

BRINDLE & HOGHTON WARD



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1:40,000

The existing rural one member ward of Brindle and Hoghton is joined with the part of the existing Clayton-le-Woods North ward which it borders to create the new ward. It forms natural linkages for transport, schools, and shops etc.

The eastern side of Clayton-le-Woods is split by the M61 and M65 motorways, resulting in a patchwork of communities that span the area, and operate as distinct parish's and communities.

The existing polling districts used to form this ward are 03A/03B/03C/10A/11A/ 11B and 11C.

Polling District 03A

Birchin Lane
 Lower Copthurst, Birchin Lane
 Brindle Heights
 Brindle Road
 Copthurst Lane
 Denham Lane
 Dover Lane
 Hill House Lane
 Holt Lane
 Marsh Lane
 Mill House Lane
 Pippin Fold
 Pippin Street
 Sandy Lane
 Smithy Close
 Smithy Lane
 Top O'th' Lane
 Water Street
 Windmill Lane
 Withnell Fold

Polling District 03B

Back Bournes Row
 Bournes Row
 Bournesfield
 Duxon Hill
 Friths Court
 Gowans Lane
 Gregson Lane
 Hewngate, Gregson Lane
 Oakbank, Gregson Lane
 Hoghton Lane
 Mill House Lane
 Oram Road
 Private Road
 Chapel Fold, Private Road

Polling District 03C

Blackburn Old Road
 Church Brow, Blackburn Old Road
 Hoghton Tower, Blackburn Old Road
 Park Gate, Blackburn Old Road
 Bolton Road
 Riley Green Marina, Bolton Road

Chapel Lane
 Cripple Gate Lane
 Dover Lane
 Fowler Close
 Gib Lane
 Bell Villas, Gib Lane
 Green Lane
 Hoghton Lane
 Hollins Close
 Links Lane
 Long Barn Row
 Moulden Brow
 Laurel Bank, Moulden Brow
 Private Road
 Quaker Brook Lane
 Riley Green
 Rock Gardens
 Sandy Lane
 Station Road
 The Croft
 The Crossings
 The Straits
 Valley Road
 Viaduct Road
 Weasel Lane
 Willowfield Chase

Polling District 10A

Ash Field
 Ashdown Drive
 Back Lane
 Bankside
 Bay Tree Road
 Bearswood Croft
 Beech Gardens
 Bingley Close
 Birch Field
 Blackthorn Croft
 Brownley Street
 Burghley Close
 Carlton Avenue
 Carr Road
 Cedar Field
 Chartwell Close
 Chorley Old Road
 Clover Field
 Copperfield Vale
 County Close
 Elder Close

Fern Meadow
 Fiddlers Lane
 Greenacres
 Hawthorne Close
 Hill Croft
 Holly Close
 Hunts Field
 Juniper Croft
 Knebworth Close
 Lostock Meadow
 Manor Road
 Meadway
 Neare Meadow
 Oakmere
 Osborne Drive
 Poppy Meadow
 Preston Road
 Claytonfield, Preston Road
 Radburn Brow
 Rowan Croft
 Sheephill Lane
 Swallow Court
 Swansey Lane
 The Beeches
 The Elms
 The Heyes
 Watkin Road
 Wells Fold Close
 Whitethorn Close
 Whittle Park
 Wilderswood Close
 Willow Field
 Woodside Avenue

Polling District 11A

Back Lane
 Beechwood Croft
 Black Croft
 Bone Croft
 Cam Lane
 Cam Wood Fold
 Clayton Villa Fold
 Dove Cote
 Glenmore
 Kiln Croft
 Lords Croft
 Oak Croft
 Pear Tree Road
 Pingle Croft
 Sheep Hill Lane

Polling District 11A cont'd.

Sheephill Brow
Stack Croft
The Clough
The Martindales
Woodale Road

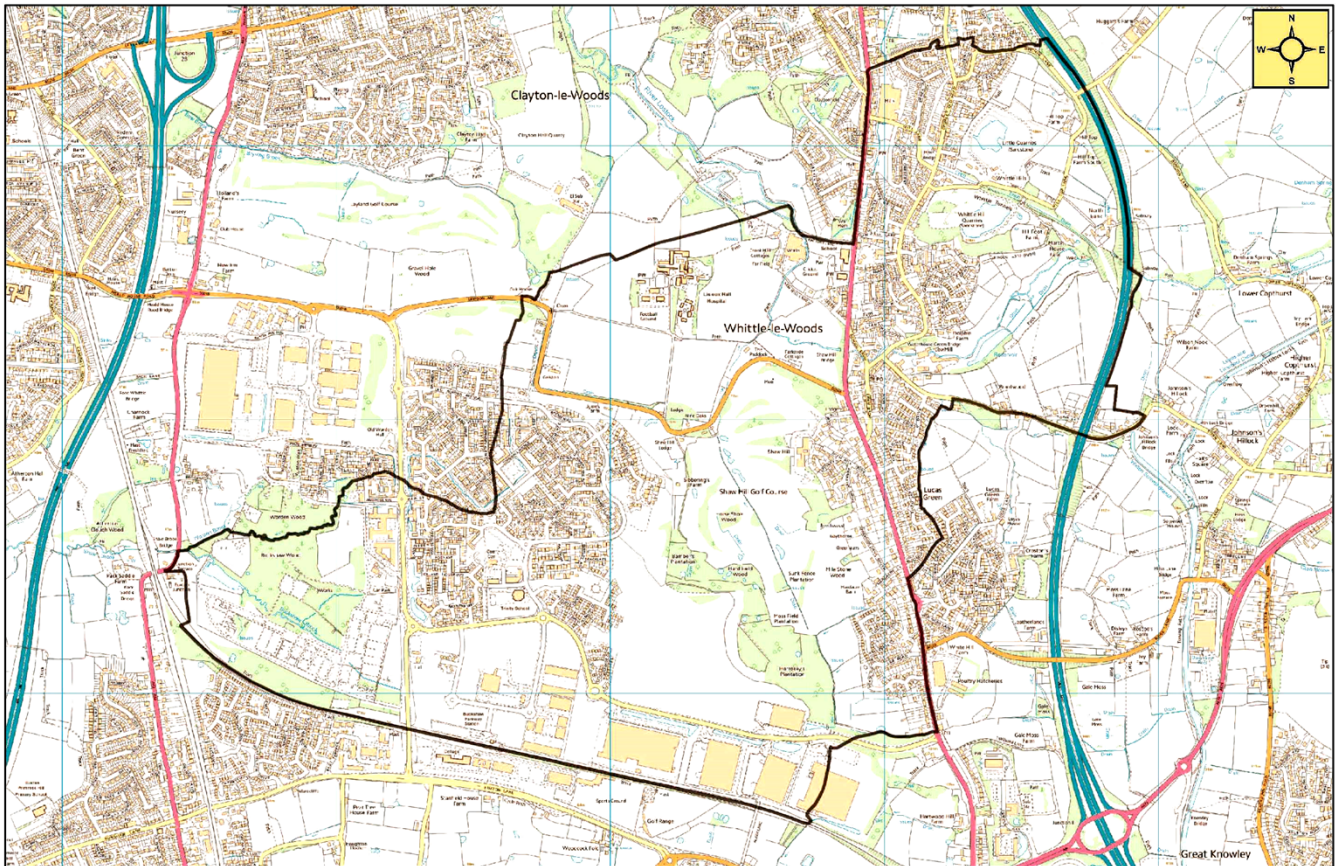
Part of Polling District 11B

Briery Hey
Carr Meadow
Croft Meadow
Elmfield Drive
Homestead
Reedfield

Part of Polling District 11C

Barleyfield
Brookfield Lane
Carr Field
Fir Tree Grove
Forsythia Drive
Gardenia Close
Hazel Close
Lime Tree Close
Preston Road (Nos. 536-560, 586-618)
Radburn Brow
Radburn Close
Stonehouse Green
The Heathers
Wood Beech Gardens

BUCKSHAW & WHITTLE WARD



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1:17,500

Currently a significant part of Buckshaw Village sits in Whittle-le-Woods (polling district 10C). The new ward would unify Buckshaw Village by bringing its properties in the current Astley and Buckshaw ward into the new Buckshaw and Whittle ward.

Bringing all of Buckshaw Village into one ward helps enhance the growing sense of a common identity on Buckshaw. The village is served by shops, doctor's surgery, community hub, a school, pubs, railway station and has an active community association.

The links with the southern part of Whittle-le-Woods (polling district 10B) are already established as part of Buckshaw and currently rests in the existing ward. A large section of this new ward also forms part of the Whittle-le-Woods Parish.

The existing polling districts used to form this ward are 02C/10C/10B.

Polling District 02C

Abbott Court
 Argyll Avenue
 Astell Court
 Atlas Avenue
 Aycliffe Drive
 Baker Close
 Barlow Close
 Barnes Wallis Way
 Beaufort Close
 Berkshire Close
 Birtley Avenue
 Bishopton Crescent
 Blacksmith Walks
 Brackla Place
 Bridgewater Drive
 Brookwood Way
 Bryning Way
 Buchanan Court
 Buckinghamshire Place
 Buckshaw Avenue
 Byers Walk
 Carpenters Close
 Chandlers Close
 Coopers Place
 Cowper Place
 Crompton Walk
 Crooke Grove
 Darwen Fold Close
 Dorset Drive
 Durham Drive
 Elan Place
 Elstow Close
 Farriers Way
 Wallis Court, Gibson Drive
 Glade Mews
 Halifax Drive
 Hampden Close
 Hannah Court
 Hard Field Close
 Heyford Avenue
 Holland House Way
 Home Park Drive
 Hopgood Close
 Horrokey Close
 Horseshoe Drive
 Hudson Drive
 Ingham Avenue
 Knight Avenue
 Main Square
 Main Street
 Maltby Square
 Millers Walk
 Moss Field Close
 New Inn Close

Newport Close
 The Court, Oakbridge Drive
 The Grange, Oakbridge Drive
 The Lodge, Oakbridge Drive
 Ordnance Road
 Patricroft Drive
 Plantation Close
 Prestwick Close
 Robinson Close
 Roby Avenue
 Rose Whittle Avenue
 Seaforth Crescent
 Shannon Close
 Sharrock Street
 Spennymoor Close
 Summerfield Walk
 Sunningdale Drive
 Tempest Close

Townsend Drive
 Village Way
 Waltham Road
 Weavers Court
 Westland Place
 Whitley Drive
 Wiltshire Grove
 Worden Brook Close
 Worlington Close

Polling District 10C

Argyll Avenue
 Ayrshire Close
 Berkshire Close
 Border Drive
 Brackla Place
 Bridgend Gardens
 Buckinghamshire Place
 Burghfield Drive
 Cheshire Court
 Cornwall Avenue
 Dalmuir Place
 Dorset Drive
 Featherstone Close
 Fusiliers Close
 Grenadier Walk
 Guernsey Avenue
 Hampshire Avenue
 Irvine Place
 Kings Close
 Kirkby Close
 Lancashire Drive
 Lancers Close
 Liverpool Walk
 Manchester Walk
 Marine Crescent

Old Worden Avenue
 Patricroft Drive
 Pembrey Road
 Perthshire Grove
 Poole Avenue
 Radway Grove
 Regiment Drive
 Southall Grove
 Steaton Close
 Suffolk Court
 Sussex Place
 Sutherland Place
 Theale Place
 Welch Walk
 Yorkshire Close

Polling District 10B

Birchin Lane
 Blossom Grove
 Bluebell Close
 Carr Brook Close
 Carwood Lane
 Chapel Fold
 Chorley Old Road
 Church Hill
 Cliffe Drive
 Cow Well Lane
 Cross Keys Drive
 Dawson Lane
 Parksyde Cottages, Dawson Lane
 Delph Way
 Derek Road
 Far Nook
 Farm House Close
 Foxglove Drive
 Grasmere Grove
 Hardacre Lane
 Harvest Drive
 Hill Top Lane
 North Bank Cottages, Hill Top Lane
 Hill Top View
 Hillside Crescent
 Honeysuckle Close
 Jubilee Close
 Kem Mill Lane
 Crook Hall Cottages, Kem Mill Lane
 Lady Crosse Drive
 Langdale Grove
 Lea Road

Polling District 10B cont'd.

Lord Street

Lupin Close

Mill Lane

Millstone Close

Mount Pleasant

Netherfield Court

Paradise Close

Parkside Drive

Parkside Drive South

Preston Road

Rock Villa Road

Diamond Villas, School Brow

Shaw Brow

Top Shaw, Shaw Brow

Shaw Hill

Shaw Hill Drive

Smith Street

Spinney Close

St Helens Road

St Johns Close

Swansey Lane

Swift Close

The Ridings

The Walled Garden

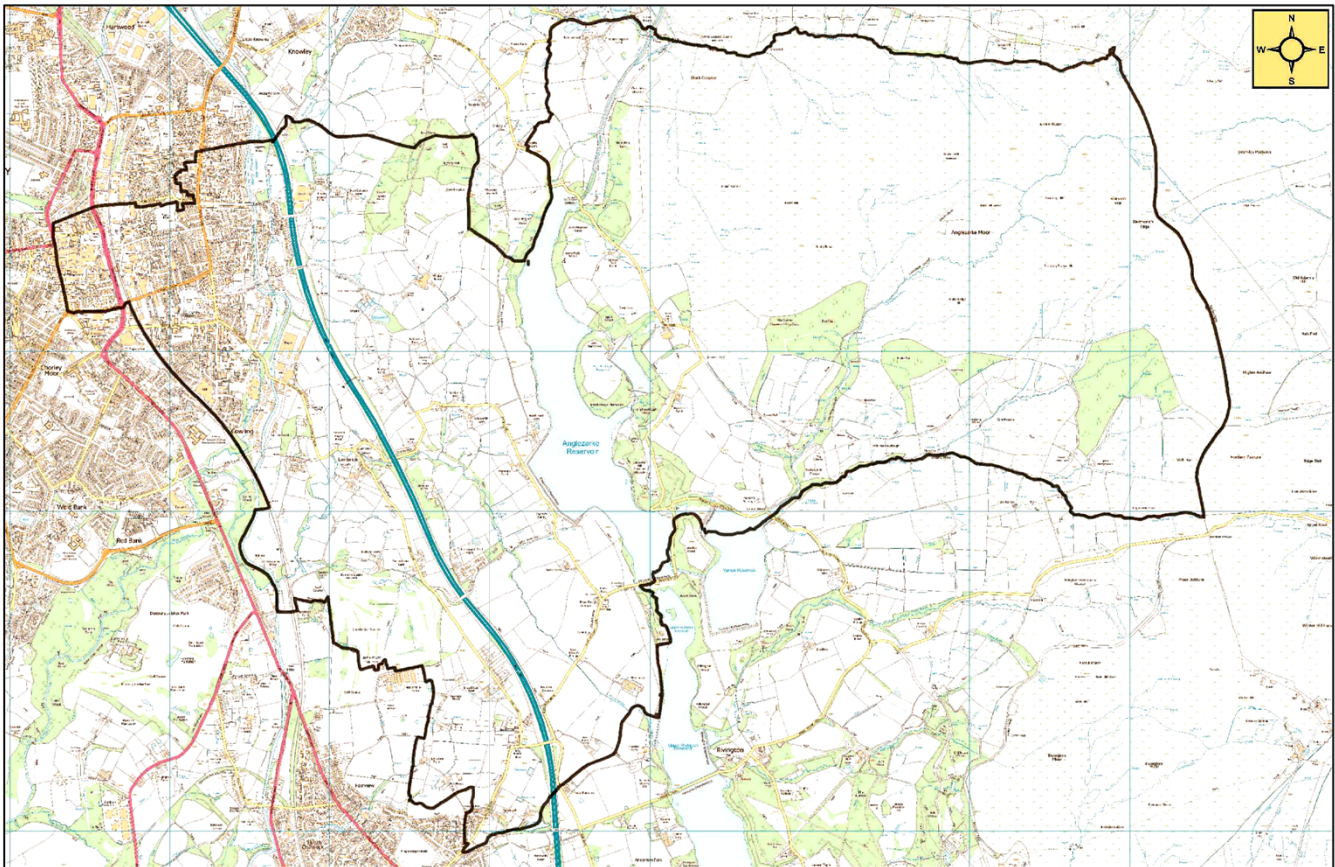
Town Lane

Union Street

Waterhouse Green

The Square, Waterhouse Green

Whittle Hills Close



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1:30,000

The proposed new Chorley East ward comprises of the current Chorley East polling districts which is connected by the Eaves Lane corridor which is served by local primary schools, a community centre and bus route.

This proposal adds the outlying rural areas of Heath Charnock and Anglezarke, which form the boroughs eastern border, and link via Brooke Street and Lyons Lane corridors back to the town.

The existing polling districts used to form this ward are 05A/05B/05C/08A/17A and 19A.

Polling District 05A

Aniline Street
 Bagganley Lane
 Belmont Drive
 Bowland Avenue
 Bracken Close
 Brown Street
 Cobden Street
 Coppice Close
 Delamere Place
 Eaves Lane
 Epping Place
 Foster Street
 Foster Court, Foster Street
 Friday Street
 From Street
 Greenfield Road
 Grey Heights View
 Heather Close
 Kershaw Street
 Montcliffe Road
 Moss Close
 Mossfield Road
 Old Mill Terrace
 Pennine Road
 Primrose Street
 Rivington Road
 Rivington View, Rivington Road
 Rossall Road
 Sherwood Place
 Stratford Road
 Talbot Street
 Thistle Close
 Turton Drive
 Whimberry Close
 Wright Street

Polling District 05B

Albany Court
 Brighton Street
 Brownley Street
 Cameron Croft
 Canal Walk
 Cavendish Street
 Chatham Place
 Colyton Close
 Colyton Road
 Colyton Road East
 Crosse Hall Fold
 Crosse Hall Lane
 Crosse Hall Street
 Darlington Close
 Devonport Way
 The Flats, Devonport Way

Eaves Lane
 Ferrier Grove
 Fielden Street
 Frederick Street
 Gaskell Street
 Gordon Street
 Haworth Road
 Heald Street
 Houghton Street
 Kilkerran Close
 Lawson Street
 Lightoller Close
 Longton Street
 Lyons Lane
 Lytham Street
 Mackay Croft
 Mackenzie Close
 Mariner Walk
 Plymouth Grove
 Portsmouth Drive
 Pikestone Court, Portsmouth Drive
 Progress Street
 Ridge Road
 Seymour Street
 Sherbourne Street
 Silverdale Road
 Southport Terrace
 St Annes Road
 St James Court
 Steeley Lane
 Stephenson Street
 Tate Fold
 Temperance Street
 The Brookes
 The Causeway

The Moorings

Valley View
 Ward Street
 Windermere Road

Polling District 05C

Amber Drive
 Athol Grove
 Blackburn Street
 Bridge Mill Court
 Brooke Street
 Eldon House, Brooke Street
 Buchanan Street
 Duxbury House, Buchanan Street
 Buckingham Street
 Canterbury Street
 Charnock Street

Clarendon Street
 Cowling Brow
 Cowling Mill, Cowling Brow
 Cowling Road
 Cranbourne Drive
 Cranbourne Street
 Croft Road
 Cuerden Street

 Eldon Street
 Fell View
 Fife Close
 Hoggs Lane
 Hornby Road
 Kiln Court
 Limbrick Road
 Montrose Close
 Quarry Close
 Quarry Road
 Richmond Road
 Rosklyn Road
 Sackville Street
 St James Place
 St James Street
 School House Mews, St James Street
 Stirling Close
 Topaz Way
 Townley Street
 Worthy Street
 Yarrow Road

Polling District 08A

Albert Street
 Anderton Street
 Arley Street
 Back Fazakerley Street
 Byron Street
 Cambridge Street
 Cannon Street
 Chapel Street
 Clarence Street
 Cleveland Street
 Clifford Street
 Cunliffe Street
 Jacksons House, 67, Cunliffe Street
 Fellery Street
 Halliwell Court, Halliwell Street
 Halliwell Street
 Hollinshead Street
 Chorcliffe House, Hollinshead Street
 Market Street

Polling District 08A cont'd

New Market Street
Northumberland Street
Oxford Street
Railway Street
St Georges Court, Halliwell Street
St Georges Street
Stanley Place
Union Street
Victoria Street

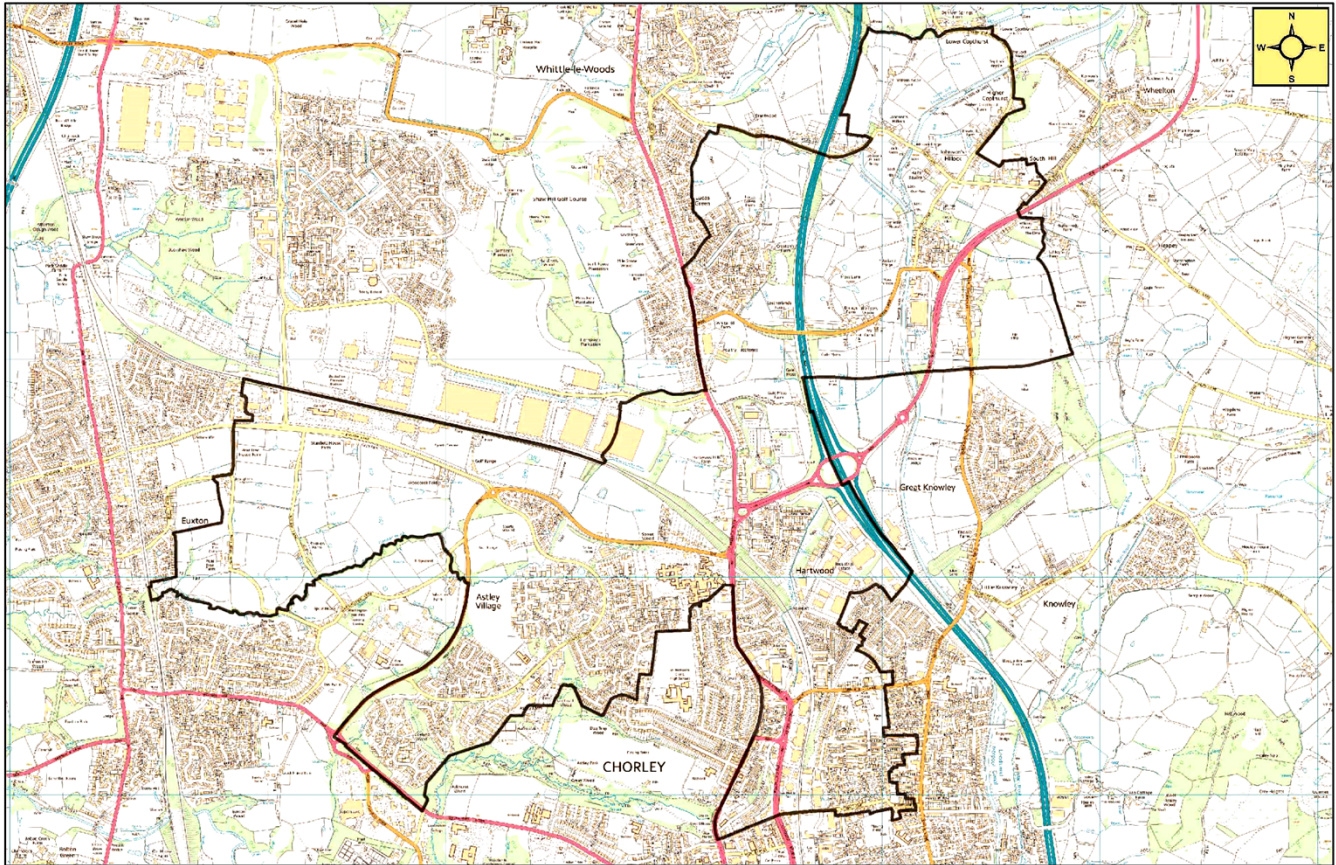
Polling District 17A

Babylon Lane
Millbrook Row, Babylon Lane
Back Lane
The Stables, Back Lane
Dill Hall Brow
Broad Oak Cottages, Dill Hall Brow
Factory Lane
Springfield Terrace, Factory Lane
Flag Lane
Heath Paddock, Hut Lane
Knowsley Lane
Long Lane
Bent Row, Long Lane
Red Row Cottages, Long Lane
Red Row, Long Lane
Nickleton Brow
Brickfield Cottages, Nickleton Brow
Olde Stoneheath Court
Slacks Lane
Springfield Mews
Stonegate Fold
The Street
Weavers Brow

Polling District 19A

Moor Road
White Coppice

CHORLEY NORTH WARD



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1:22,000

The ward has Astley Park and Chorley Hospital as its focal points.

Each of the communities involved in the new ward relate to this part of the town and the focus of local residents links towards Chorley town. Residents in Astley Village enjoy links to the town through Astley park in addition to bus routes and excellent road network through to the motorway junction at Hartwood and into the town centre.

Residents in the proposed ward (polling districts 06A, 06B, part of 06C and 19D) also have direct links into the town centre, Hartwood junction and through to the hospital. The A6 provides a defined spine to this Ward.

The existing polling districts used to form this ward are 06A/06B/part 06C/part 07A/02A/02B and 19D.

Polling District 06A

Cherry Tree Grove
 Commercial Road
 Congress Street
 Fern Bank
 Garden Terrace
 Halliwell Lane
 Hartwood Green
 Hazel Grove
 Hollinshead Street
 Hope Street
 Laburnum Road
 Charnock House, Lancaster Court
 Gillibrand House, Lancaster Court
 Talbot House, Lancaster Court
 Trigge House, Lancaster Court
 Linden Grove
 Maple Grove
 Oak Drive
 Park Road
 Park House, 16, Park Road
 Park Street
 Parker Street
 Pine Grove
 Preston Road
 Grovewood House, Preston Road
 Rowan Grove
 Temple Way
 The Crescent
 The Grove
 The Spinney
 Trafalgar Street
 Vine Street
 Water Street
 Waterloo Street
 Wellington Street

Polling District 06B

Bannerman Terrace
 Beaconsfield Terrace
 Briercliffe Road
 Brock Road
 Church View Close
 Corporation Street
 Curate Street
 Doris Street
 Fosterfield Place
 Garfield Terrace
 Geoffrey Street

Harpers Lane
 Ingle Close
 Jubilee Place
 Mayfield Road
 Milton Terrace
 Old Bridge Way
 Railway Road
 Russell Square
 Russell Square West
 Shakespeare Terrace
 Springs Road
 St Joseph's Place
 Stump Lane
 Vicarage Street
 Victoria Terrace
 Westwell Road
 Whinfield Avenue
 Wordsworth Terrace

Part of Polling District 06C

Corporation Street
 Geoffrey Street

Part of Polling District 07A

Euxton Lane
 Petersan Court, Euxton Lane
 Preston Road Part)
 Strawberry Fields

Polling District 02A

Banastre
 Broadfields
 Browns Hey
 Buckshaw Hall Close
 Clough Acre
 Deerfold
 Edgefield
 Elmwood
 Foxcote
 Great Meadow
 Hallgate
 The Charnocks, Hallgate
 Harewood
 Harperley
 Judeland
 Long Copse
 Long Croft Meadow
 Merefield
 Millcroft
 Ravensthorpe
 Southport Road
 Studfold
 The Farthings
 Threlfall

Timber Brook
 Woodfall
 Woodmancote
 Wymundsley

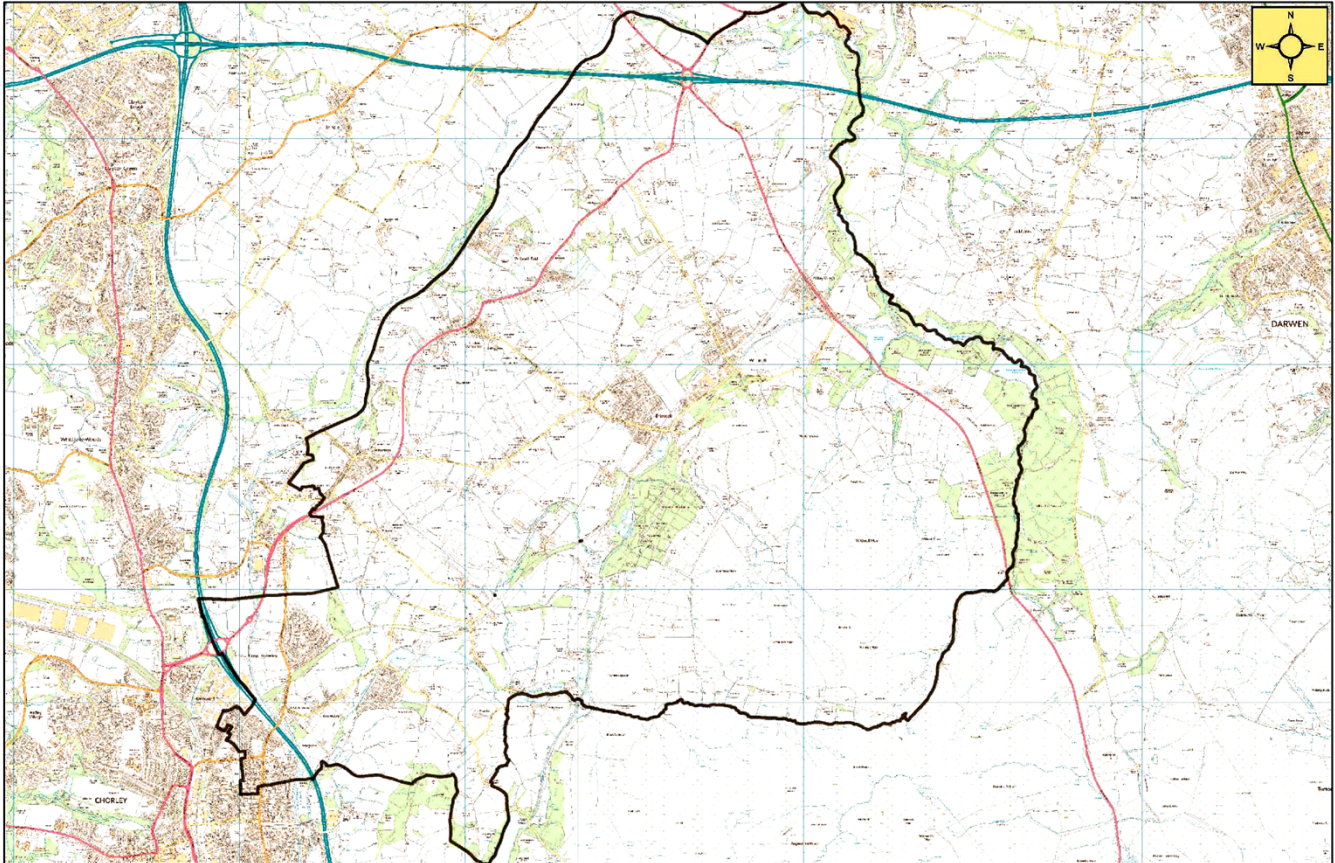
Polling District 02B

Badgers Walk
 Camomile Close
 Chancery Fields
 Clematis Close
 Columbine Close
 Euxton Lane
 Mimosa Close
 Pear Tree Lane
 Whinney Lane

Polling District 19D

Berry Avenue
 Blackburn Road
 Buckton Close
 Catley Close
 Chasden Close
 Copthurst Lane
 Greenfield Terrace, Copthurst Lane
 Dark Lane
 Heys Lodge, Dark Lane
 Dunham Drive
 Gorse Close
 Halls Square
 Leatherland Drive
 Lingwell Close
 Lucas Lane
 Magill Close
 Moss Lane
 Moss Terrace, Moss Lane
 Rose Cottages, Moss Lane
 Mottram Close
 New Moss Lane
 Olive Close
 Orchard Drive
 Preston Road
 Riley Place
 Royton Drive
 Snape Drive
 Spring Crescent
 Spring Mews
 Springside Gardens
 Stamford Drive
 Tanhouse Lane
 Town Lane
 Tuson Lane
 Wardle Court

CHORLEY NORTH EAST WARD



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1:42,500

The new ward boundary provides a link between the north east part of the town and the rural parishes of Wheelton, Withnell and Brinscall which form the north east boundary of Chorley borough.

The part of polling district 06C currently borders Whittle and Heapey and there is direct connectivity through to Wheelton and Withnell (primarily along Blackburn Road). Currently the 24 bus service links the villages of Abbey Village, Brinscall, through to north east Chorley and into the town centre forming natural linkages for school, employment and other services.

The existing polling districts used to form this ward are 03D/06C/19B/19C/20A/20B/20C/20D and 20E.

Polling District 03D

Bolton Road
 East View, Bolton Road
 Edge End Terrace, Bolton Road
 Lower Close Farm, Bolton Road
 Stanworth Terrace, Bolton Road
 Bury Lane
 Beardwood Cottages, Bury Lane
 Moss Side Farm, Bury Lane
 Chorley Road
 Ollerton Hall, Chorley Road
 Ollerton Terrace, Chorley Road
 The Drive, Chorley Road
 Finnington Lane
 Ollerton Lane
 Ollerton Fold, Ollerton Lane

Part of Polling District 06C

Alpine Road
 Bagganley Lane
 Birch Road
 Blackburn Brow
 Blackburn Road
 Blackstone Road
 Granville Court, Blackstone Road
 Botany Bay
 Botany Brow
 Bromley Green
 Carleton Road
 Cedar Road
 Chestnut Avenue
 Clayburn Close
 Coltsfoot Drive
 Cornflower Close
 Cowslip Way
 Daisy Fold
 Dorking Road
 Dunscar Drive
 Ealing Grove
 Eaves Lane
 Elm Grove
 Epsom Close
 Erskine Road
 Ewell Close
 Granville Road
 Guildford Avenue
 Harpers Lane
 Heapey Road
 Higher House Lane

Holcombe Grove
 Knowley Brow
 Larch Avenue
 Marlborough Street
 Melford Close
 Merton Grove
 Moorfields
 Nab Road
 Northgate Drive
 Paradise Street
 Poppy Avenue
 Redhill Grove
 Reigate
 Smithills Close
 St Peters Street
 Sutton Grove
 Sycamore Road
 Talbot Close
 Thornhill Road
 Willow Road
 Withnell Grove

Polling District 19B

Black Brook Close
 Chapel Lane
 Coppice Lane
 Warth Cottages, Coppice Lane
 Heapey Road
 High Bank
 Higher House Lane
 Hollin Lane
 Kestrel Close
 Kittiwake Road
 Merlin Close
 Osprey Close
 The Dell
 The Dingle
 The Wold
 Tithe Barn Lane
 Tormore Close
 Trigg Lane
 White Coppice

Polling District 19C

Blackburn Road
 Chapel Lane
 Kenyon Lane
 Ryecroft
 Ryefield
 Tanhouse Lane
 Trigg Lane

Polling District 20A

Abbeystead Gardens

Almond Close
 Bolton Road
 Park View Terrace, Bolton Road
 Station Terrace, Bolton Road
 Sunny View, Bolton Road
 Victoria Terrace, Bolton Road
 Cherry Grove
 Dole Lane
 Gladstone Terrace, Dole Lane
 Garden Street
 Gerrards Fold
 Lilac Grove
 Miller Avenue
 Roddlesworth Lane
 South Terrace

Polling District 20B

Abbey View
 Bloomfield Road
 Bury Lane
 Calder Road
 Fellstone Vale
 Higher Bank Street
 Ingleborough View
 Livesey Fold
 Lower Bank Street
 Monks Drive
 Mount Pleasant
 Norcross Brow
 Pleasant View
 Prospect Terrace
 Ribble Close
 Twistmoor Lane
 Yarrow Close

Polling District 20C

Bolton Road
 Chorley Road
 Brandwood Fold Cottages, Chorley Road
 Millwood Close
 Oakmere Avenue
 Parke Mews
 The Close
 Thirlmere Drive
 Withnell Fold

Polling Station 20D

Ash Meadow Lane
 Balmoral Drive
 Belmont Close

Polling Station 20D cont'd.

Brinscall Terrace
Butterworth Brow
Canterbury Close
Chapel Street
Churchill Road
Derby Street
Dick Lane
Hartington Road
Heather Lea Drive
Highfield
Lancaster Drive
Larch Drive
Lodge Bank
Maple Avenue
New Street
Parke Road
Pike Lowe
Quarry Road
Queensway
Railway Road
Woodland View, Railway Road
Richmond Close
Salisbury Road
Sandringham Drive
Sandy Lane
School Lane
The Square
Urban View
Well Lane
Windsor Drive
Withnell Fold Old Road

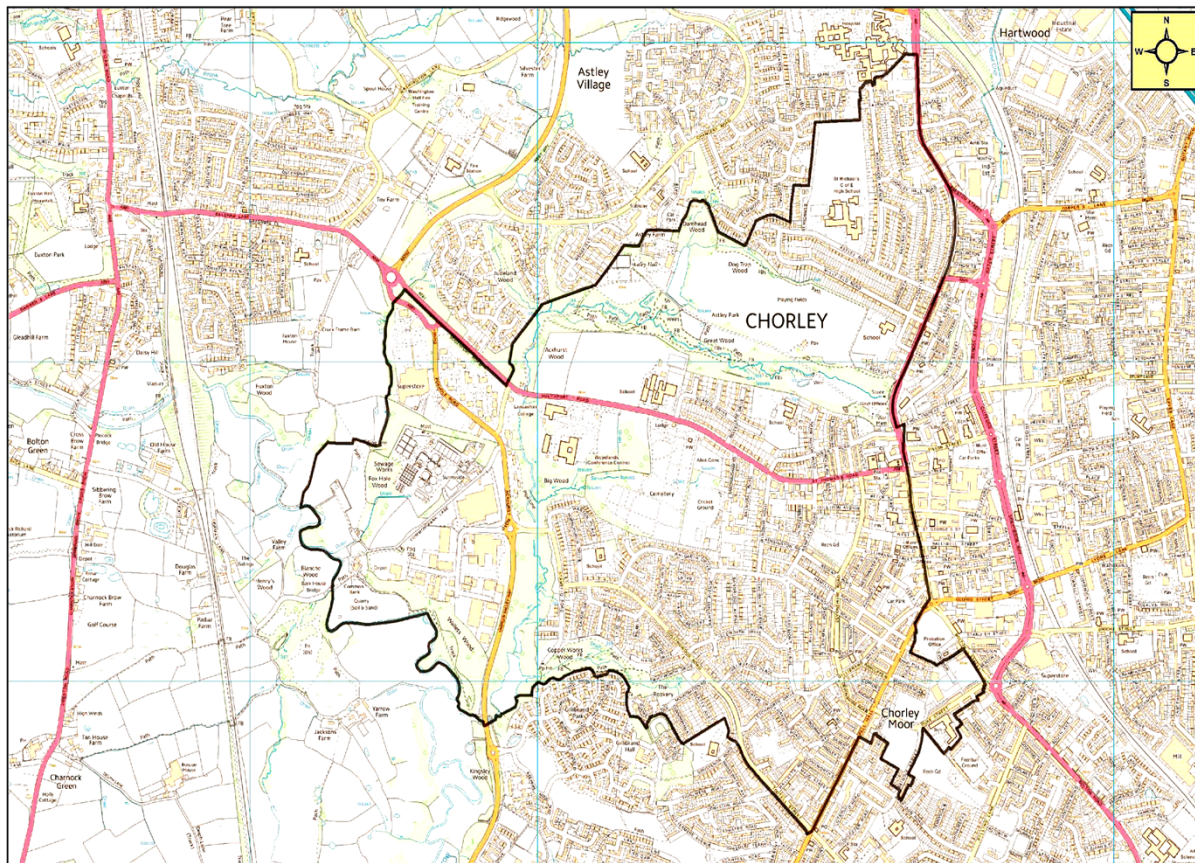
Polling District 20E

Slate Delph Cottages, Briers Brow
Brinscall Mill Road
Brook Street
Brown House Lane
Buckholes Lane
Portland Cottages, Buckholes Lane
Fishwick Lane
Harbour Lane
Jenny Lane
Lawton Close
Meadow Street
West View, Meadow Street
Mill Street
Millbrook Close
St Paul's Close
Stocks Close
Victoria Street
Victoria Terrace, Victoria Street
Whins Lane

CHORLEY NORTH WEST WARD



Ward Proposals - Chorley North West



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1:15,000

The new ward seeks to maintain the identity of residents in Chorley North West ward. It also incorporate polling district 09E which is directly linked with high density housing population and provided greater clarity over ward boundaries using the main roads of Pall Mall and Tootell Street as boundaries.

This ward also takes part of 08B (currently in South East ward) which again provides greater clarity over the ward boundary and forming a more cohesive town ward than the more linear structure previously in place.

The existing polling districts used to form this ward are 07A/07B/07C/07D/ part of 08B and 09E.

Polling District 07A

Astley Road
 Chorley Hall Road
 Rydal House, Chorley Hall Road
 Dutch Barn Close
 Fairway
 Highfield Road North
 Highfield Road South
 Millfield Road
 Millwood Glade
 Park Road
 Preston Road (Part)
 Ravenhill Drive
 Rectory Close
 Rookwood Avenue
 Somerset Avenue
 St Michaels Close
 Woodfield Road

Polling District 07B

Ackhurst Lodge Drive
 Ackhurst Wood Close
 Alker Street
 Ashfield Road
 Avenham Road
 Avondale Road
 Back Mount Street
 Balmoral Road
 Balmoral Court, Balmoral Road
 Bank Street
 Belvedere Drive
 Chatsworth Close
 Collison Avenue
 Crown Street
 Devonshire Road
 Devonshire Court, Devonshire Road
 Dole Lane
 Farrington Street
 Gillibrand Street
 Glamis Drive
 Hamilton Road
 Hampton Close
 Harrington Road
 Kensington Road
 Lennon Street
 Market Street
 Mealhouse Lane
 Parkside Avenue
 Peel Street
 Queens Grove
 Queens Road

Regent Road
 Ribblesdale Place
 Ribblesdale Court, Ribblesdale Place
 Roberts Street
 Royle Road
 Sandringham Road
 Shaftesbury Place
 Southport Road
 Springfield Road
 St Marys Walk
 St Thomas's Road
 Sumner House, 29, St Thomas's Road
 West Bank
 West Street
 Westminster Road
 Windsor Close
 Windsor Road
 Windsor Heights, Windsor Road
 Woodville Road

Polling District 07C

Bannister Street
 Carrington Road
 Chelmsford Grove
 Chelmsford Place
 Claremont Avenue
 Clifton Grove
 Devonshire Road
 Egerton Grove
 Gillibrand Walks
 Isleworth Drive
 Knowles Street
 Lawrence Road
 Letchworth Drive
 Lorne Street
 Lupton Street
 Pall Mall
 Queensgate
 Rawcliffe Road
 Rylands Road
 Strathmore Grove
 Trinity Road

Polling District 07D

Balnel Close
 Beatty Avenue
 Binbrook Place
 Collingwood Road
 Common Bank Lane
 Crawford Avenue

Cunningham Avenue
 Foxhole Road
 Gillibrand Close
 Haigh Close
 Haigh Crescent
 Hardy Drive
 Heathrow Place
 Hornchurch Drive
 Howe Grove
 Hurn Grove
 Lindsay Drive
 Lydd Grove
 Manston Grove
 Mountbatten Road
 Ringway
 Rookery Close
 Rotherwick Avenue
 Sandridge Avenue
 Southport Road
 Stansted Road
 Walgarth Drive
 Warton Place
 Whitworth Drive
 Woodford Copse
 Yeadon Grove

Part of Polling District 08B

Brindle Street
 Duke Street
 Duke's Park Drive
 File Street
 Richmond House, Pall Mall
 Shaw Hill Street
 Silvester Road

Polling District 09E

Aspen Gardens
 Black Horse Street
 Collingwood Road
 Cottam Street
 Coventry Street
 Deighton Road
 Gilbert Street
 Hindley Street
 Letchworth Drive
 Letchworth Place
 Lichfield Road
 Longworth Street
 Maud Street
 Murrayfield Close
 Oakwood Road
 Pall Mall
 Pembroke Place

Polling District 09E cont'd.

Rydal Place

Tootell Street

Twickenham Place

Ventnor Road

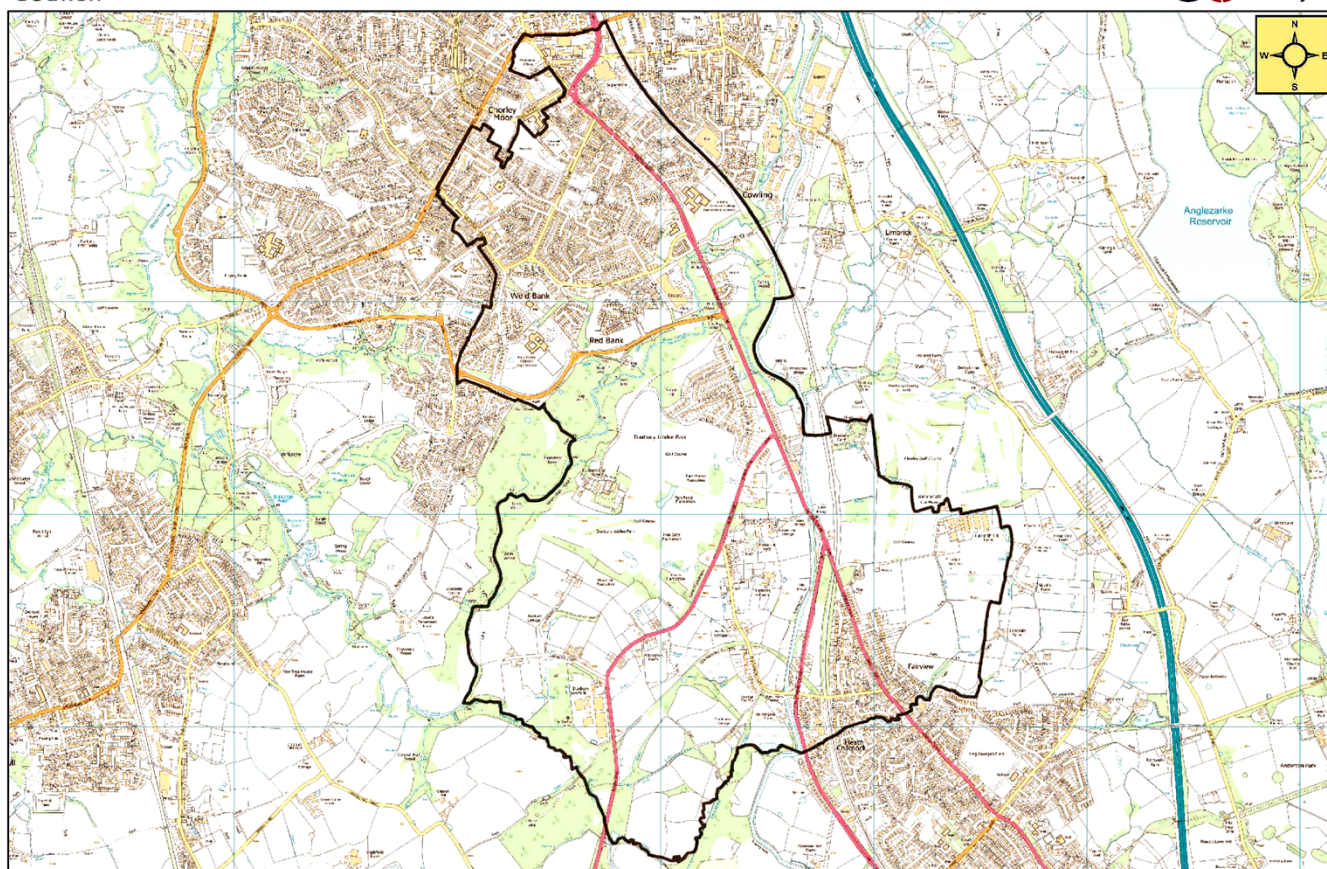
Walleys Road

Westbourne Road

CHORLEY SOUTH EAST WARD



Ward Proposals - Chorley South East



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1:22,500

This ward maintains the majority of the current South East ward and extends the ward through to Heath Charnock (polling district 17C). The two areas are directly linked by the A6 and Chorley Road, along which runs the 125 bus service, ensuring excellent connectivity between residents in Heath Charnock and south east Chorley.

The majority of secondary school pupils in Heath Charnock attend Albany High School or Holy Cross RC School, both of which are located in South East ward. This new ward proposal also helps promote connectivity between the town centre and outlying villages.

The existing polling districts used to form this ward are 08B/08C/08D/08E and 17C.

Part of Polling District 08B

Ash Grove
 Ashby Street
 Back Ashby Street
 Bedford Street
 Bolton Street
 Cotswold Road
 Cotswold House,
 Cotswold Road
 Firemans Lane
 Gin Bow
 Gloucester Road
 Harrison Road
 Jackson Street
 Lavender Grove
 Lighthurst Avenue
 Lime Grove
 Old School Mews
 Pall Mall
 Pilling Close
 Pilling Lane
 Plock Green
 Rangletts Avenue
 Richmond Court
 Saville Street
 Tennyson Avenue
 Weld Avenue
 Weldbank Lane
 Weldbank Street

Polling District 08C

Alexander Close
 Beechwood Road
 Berkeley Close
 Bolton Road
 Carr Lane
 Chester Avenue
 Duxbury Gardens
 Duxbury Hall Road
 Duxbury Manor Way
 Fountains Close
 Furness Close
 Grundys Lane
 Haydock Drive
 Hodson's Fold
 Hoggs Lane
 Kirkstall Close
 Kirkstall Drive
 Kirkstall Road
 Lighthurst Lane
 Little Carr Lane
 Maplewood Close

Melrose Way
 Peel Tower Close
 Redwood Drive
 Rosewood Close
 Sandgate
 Shireburne Drive
 South Avenue
 Southdowns Road
 Springwood Drive
 St Albans Place
 Thurstan Place
 Tintern Avenue
 Wigan Lane
 Winchester Avenue
 Woodside
 Worcester Place
 Yarrow Gate

Polling District 08D

Burgh Lane
 Carr Lane
 Kingsmead
 Sevenoaks
 St Hildas Close
 St Hildas Way
 Stonyhurst
 The Bowers

Polling District 08E

Albion Walk
 Austin Drive
 Beacon Street
 Bolton Street
 Brooke Street
 Burlington Street
 Cheam Avenue
 Clydesdale Drive
 Comet Close
 Daimler Avenue
 Factory Way
 Goulding Street
 Grime Street
 King Street
 Leveret Close
 Leyland Drive
 Morris Way
 Olympian Close
 Park Royal Court
 Pilling Lane
 Poplar Street
 Princess Street
 Queen Street East

Smith Street
 Spurrier Square
 Sumner Close
 Thornycroft Place
 Titan Court
 Triumph Avenue

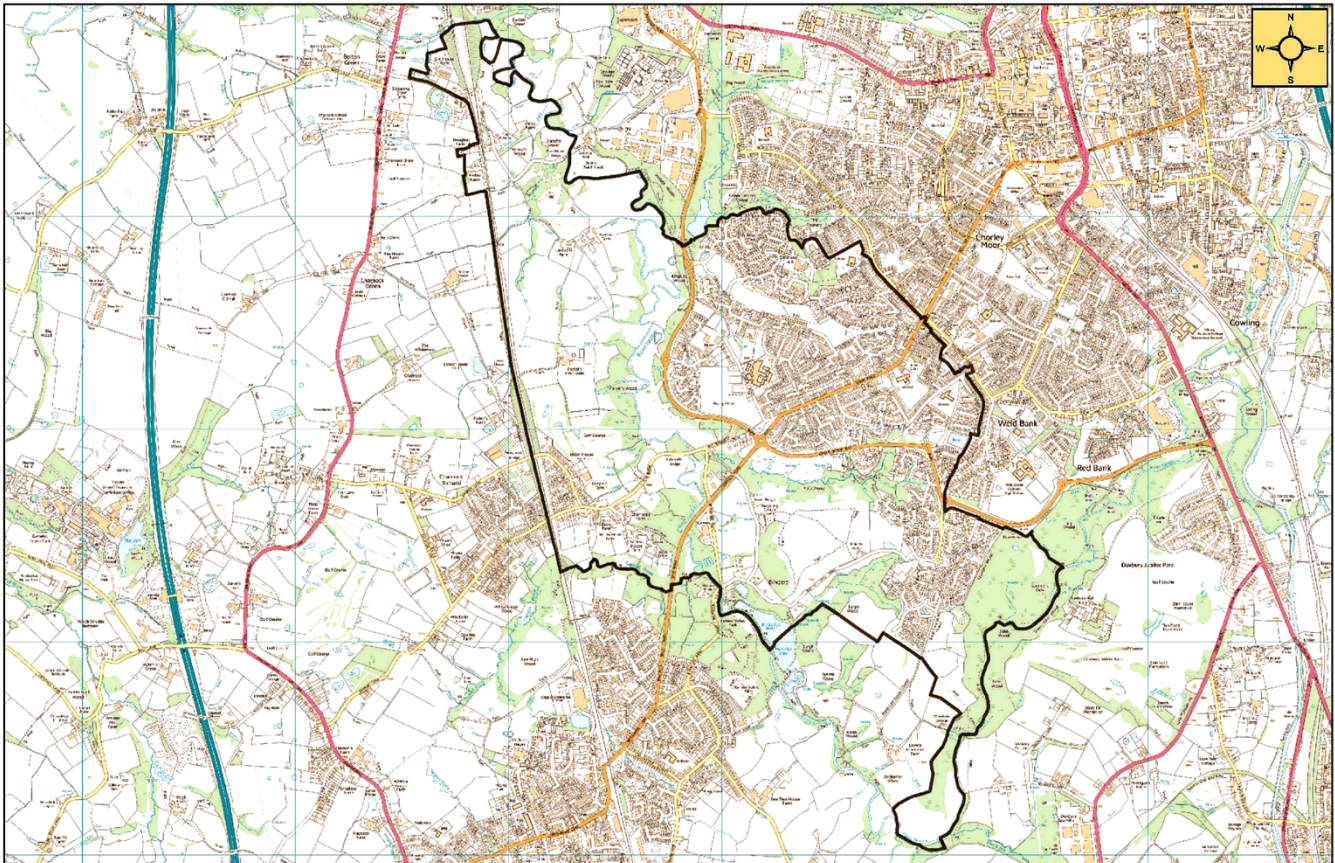
Polling District 17C

Bolton Road
 Brookdale
 Chatsworth Court
 Chorley Road
 Danesway
 Eller Brook Close
 Field Spring Gardens
 Heathfield
 Kings Lea
 Lower Hill Drive
 Martins Avenue
 Mercer Court
 North Vale
 Rawlinson Lane
 The Asshawes
 The Green
 The Hamlet
 Waterford Close
 Westhoughton Road
 Wigan Lane
 Fairfield Villas, Wigan
 Lane
 Ryders Cottages, Wigan
 Lane
 Woodville Road

CHORLEY SOUTH WEST WARD



Ward Proposals - Chorley South West



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1:22,500

The ward maintains its core element covering the Liptrott estate, Eaves Green and the Gillibrand estate. Building on the close proximity between Gillibrand and Charnock Richard the new ward proposal includes parts of polling district 04B (Charnock Richard).

As Charnock Richard is distinct from neighbouring villages such as Heskin, the majority of residents in Charnock Richard have close links towards the south west of the town in terms of local schools, shops, bus services.

The existing polling districts used to form this ward are 09A/09B/09C/09D and 04B.

Polling District 09A

Balcarres Road
 Claremont Road
 Crook Street
 Grisedale Place
 Howard Road
 Scawfell Road
 Troutbeck Road
 Whittam Road

Polling District 09B

Alma Wood Close
 Arley Wood Drive
 Arnold Place
 Ash Wood Court
 Bow Wood Close
 Brancker Street
 Burgh Wood Way
 Clover Road
 Coppull Road
 Crook Street
 Cross Swords Close
 Dam Wood Close
 Dean Wood Close
 Beech House, Denham Wood
 Close
 Birch House, Denham Wood
 Close
 Holly House, Denham Wood
 Close
 Maple House, Denham Wood
 Close
 Oak House, Denham Wood
 Close
 Rowan House, Denham
 Wood Close
 Sycamore House, Denham
 Wood Close
 Fieldfare Court
 Folly Wood Drive
 Goldfinch Court
 Grafton Court
 Great Wood Close
 Green Street
 Hallwood Road
 Harestone Avenue
 Hunters Wood Court
 Cedar House, Hunters Wood
 Court
 Johns Wood Close
 Juniper Wood Close
 Keepers Wood Way
 Kingfisher Close

Kingsley Drive
 Knowles Wood Drive
 Lakeland Gardens
 Lawnwood Avenue
 Liptrott Road
 Little Wood Close
 Lodge Wood Close
 Long Meadows
 Longfield Manor
 Lords Wood Close
 Lydgate
 Moor Road
 Alma House, Moor Road
 Moss Wood Close
 Nab Wood Drive
 Nightingale Way
 Old Wood Close
 Parkers Wood Close
 Raven Close
 Redwing Drive
 Squares Wood Close
 Tarn Hows Close
 Taylor Street
 Walleys Wood Court
 Wood Lark Drive
 Woodchat Court

Polling District 09C

Allerton Close
 Birkacre Road
 Plymouth Cottages,
 Birkacre Road
 Bradford Avenue
 Burgh Hall Road
 Burgh Lane
 Burgh Lane End
 Burgh Meadows
 Butterworth Brow
 Calder Avenue
 Capesthorpe Drive
 Chiltern Mews
 Cottage Fields
 Dale View
 Douglas Close
 Draperfield
 Eaves Green Road
 Greenacres, Eaves
 Green Road
 The Neighbourhood
 Shopping Centre,
 Eaves Green Road
 Evergreen Close
 Fir Tree Close

Hodder Avenue
 Lower Burgh Way
 Mayflower Gardens
 Oakwood View
 Pilgrim Drive
 Rufford Close
 Sampson Close
 Saunders Mews
 St Gregorys Place
 Sycamore Court
 The Cedars
 The Copse
 The Oaks
 The Willows
 Winslow Place
 Woodlands Meadow
 Yew Tree Close

Polling District 09D

Buttermere Avenue
 Collingwood Road
 Coniston Road
 Derwent Road
 The Flats, Derwent
 Road
 Ennerdale Road
 Grasmere Terrace
 Grosvenor Road
 Haweswater Avenue
 Moor Road
 Thirlmere Road
 Tootell Street
 Ullswater Road
 Yates Street

Polling District 04B

Alder Drive
 Alma Drive
 Back Lane
 Brook Lane
 Buttermere Gardens
 Charter Fold
 Charter Lane
 Cherry Tree Close
 Chorley Lane
 Church Fold
 Church Lane
 Frances Darlington
 Court, Church Lane
 Croston Lane
 Delph Lane
 Dob Brow
 Dob Brow Close

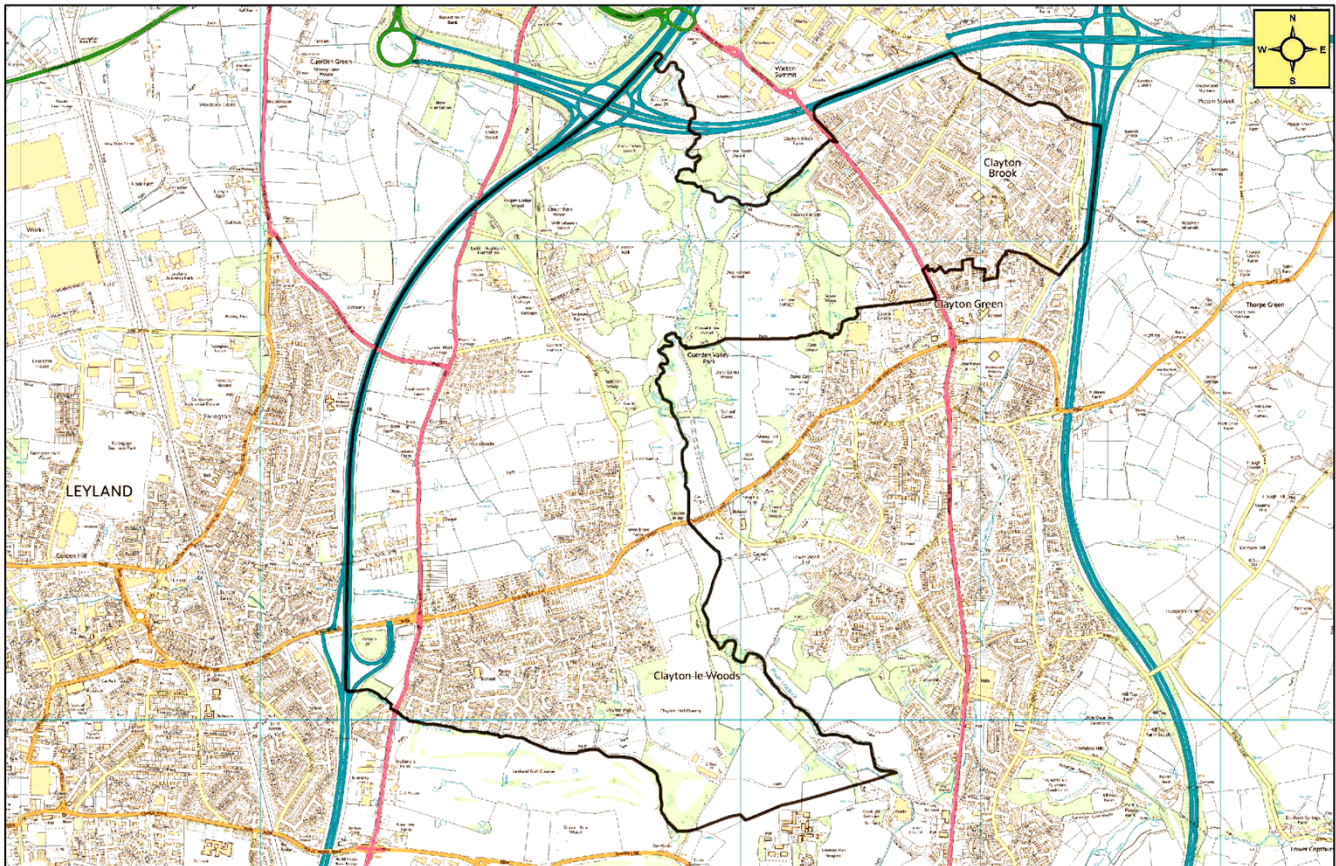
Polling District 04B cont'd.

Freemans Lane
German Lane
Highgrove Avenue
Leeson Avenue
Lichen Close
Lucas Avenue
Meadowlands
Mere Fold
Mill Lane
Neargates
Nursery Close
Old Hall Lane
Park Hall Road
Preston Road
Hunters Lodge Motel, Preston Road
Robin Close
Sharratts Path
Southgates
The Foxwood
Town Lane
White Gate Fold
Willow Drive
Yewlands Avenue

CLAYTON NORTH WARD



Ward Proposals - Clayton North



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1:20,000

This proposal seeks to bring the majority of the current Clayton-le-Woods North ward and all of Clayton-le-Woods West and Cuerden ward into a single ward.

Clayton-le-Woods has experienced significant housing development in recent years and there is significant growth planned. It is therefore not possible to incorporate the whole of the existing Clayton-le-Woods North ward into one ward. This split intends to keep identified local areas (such as Clayton Brook) together with the identifiable areas of Clayton-le-Wood West and Cuerden.

The existing polling districts used to form this ward are 12A/12B/12C/11C and part of 11B.

Polling District 12A

Acorn Court
 Ashurst Road
 Azalea Close
 Bellflower Close
 Broom Close
 Camellia Drive
 Caton Drive
 Chiltern Meadow
 Claughton Avenue
 Cunnery Meadow
 Cyclamen Close
 Cypress Close
 Dahlia Close
 Grange Close
 Halton Avenue
 Hampson Avenue
 Harrock Road
 Higher Meadow
 Hunters Road
 Ivy Close
 Kellet Avenue
 Kendal Gardens
 Kent Drive
 Kirkby Avenue
 Lancaster Avenue
 Lancaster Lane
 Levens Drive
 Lune Drive
 Magnolia Drive
 Mendip Road
 Newby Drive
 Pendle Road
 Petunia Close
 Rose Close
 Shady Lane
 Snowdrop Close
 Spring Meadow
 Stoney Holt
 Town Brow
 Windflower Drive

Polling District 12B

Arden Drive
 Bernwood Crescent
 Bradfield Close
 Charnwood Mews
 Beech Tree Close,
 Cuerden Residential
 Park
 Birch Avenue, Cuerden

Residential Park
 Elm Grove, Cuerden
 Residential Park
 Maple Court, Cuerden
 Residential Park
 Oak Tree Avenue,
 Cuerden Residential
 Park
 West Drive, Cuerden
 Residential Park
 Willow Crescent,
 Cuerden Residential
 Park
 Dallington Avenue
 Darwin Drive
 Galloway Close
 Gisburn Court
 Hampton Grove
 Hollington Close
 Kielder Gardens
 Leighfield Close
 Mercia Grove
 Mortimer Place
 Moss Lane
 Parkhurst Avenue
 Tay Mews
 Wentwood Crescent
 Whinfell Close
 Whiteleaf Place
 Wigan Road
 Wilmar Road

Polling District 12C

Shady Lane
 Wigan Road

Polling District 11C

Ambledene
 Cam Wood
 Greenwood
 Lilac Mead
 Cam Lane Cottage
 Mallards Walk
 Maypark
 Meadow Lane
 Preston ROAD (Part of)

Part of Polling District 11B

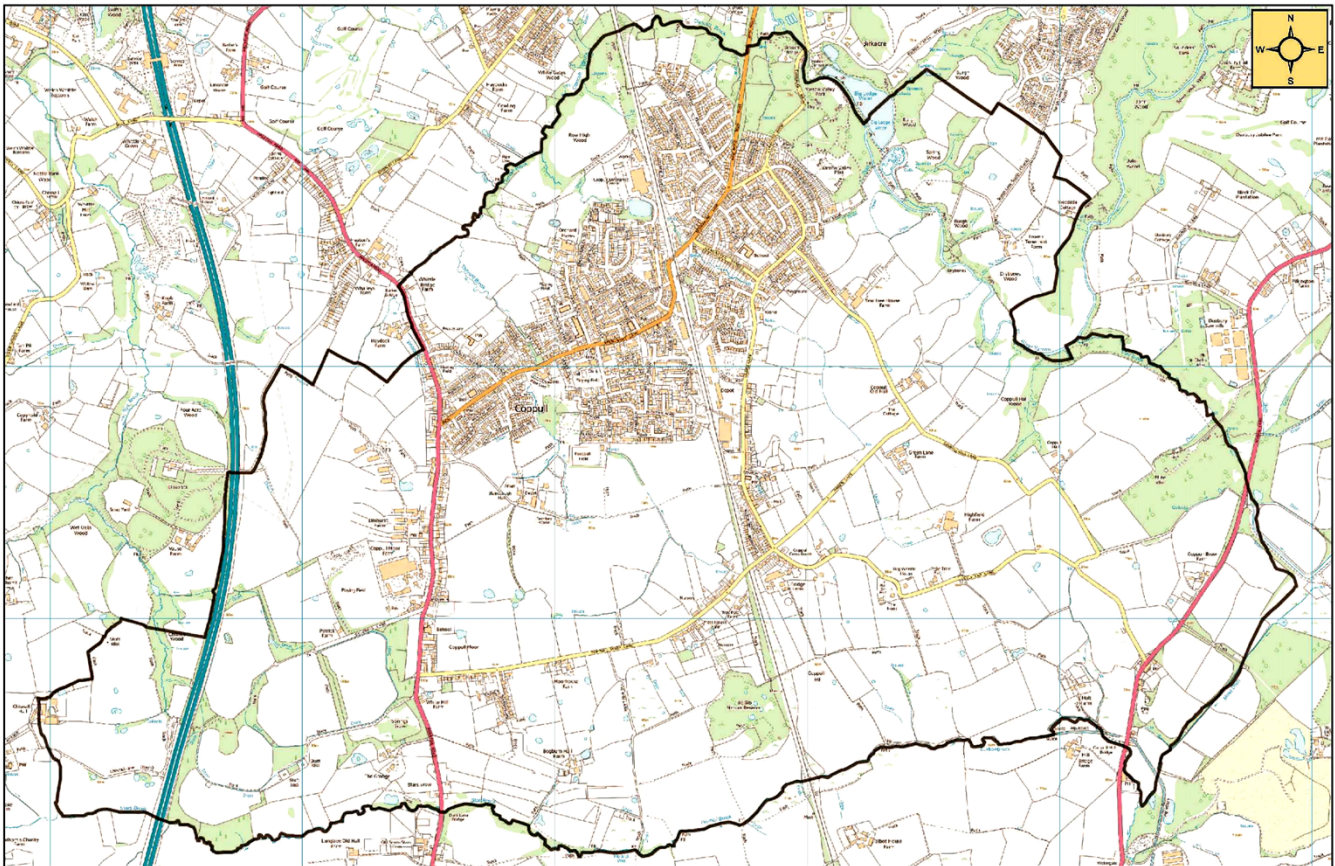
Acrefield
 Barn Meadow
 Brow Hey

Carr Barn Brow
 Daisy Meadow
 Gough Lane
 Little Banks Close
 Long Acre
 Masonfield
 School Field
 Seven Acres
 Three Nooks
 Briary Court, Three
 Nooks
 Tunley Holme
 Well Orchard
 Woodfield

COPPULL WARD



Ward Proposals - Coppull



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1:19,000

This proposal seeks to bring together the entire village of Coppull into one single ward. Currently part of the village sits in the Chisnall ward with very little connection to Charnock Richard or Heskin.

The new arrangements remove the split and residents in polling district 04C will now join with polling districts 13A and 13B to unify the village. This improves community ties as residents in the 04C polling district use the same shops, community centre, schools and churches as residents in the current ward of Coppull.

The existing polling districts used to form this ward are 13A/13B and 04C.

Polling District 13A

Acreswood Close
 Arcon Road
 Arcon House, Arcon Road
 Ash Road
 Bentham Street
 Birch Road
 Blainscough Road
 Byron Crescent
 Chapel Street
 Chapel Walk
 Cleveland Street
 Coppull Moor Lane
 Darlington Street
 Dickens Road
 Hewlett Avenue
 James Place
 John Street
 Simon's Place, John Street
 Kimberley Street
 Mavis Drive
 Mill Lane
 Mill Street
 Milton Road
 Milton Court, Milton Road
 Moss Bank
 Moss Lane
 Mountain Road
 Netherley Road
 Northenden Road
 Park Close
 Park Road
 Railway Gardens
 Regent Street
 Shelley Close
 South Road
 South House, South Road
 Spendmore Lane
 Spinners Close
 Springfield Road
 Springfield Road North
 St Oswalds Court
 Tanyard Close
 The Hazels

Polling District 13B

Alder Grove
 Almond Drive
 Birchwood Drive
 Birkacre Brow
 Brookside
 Burgh Lane
 Chancery Close

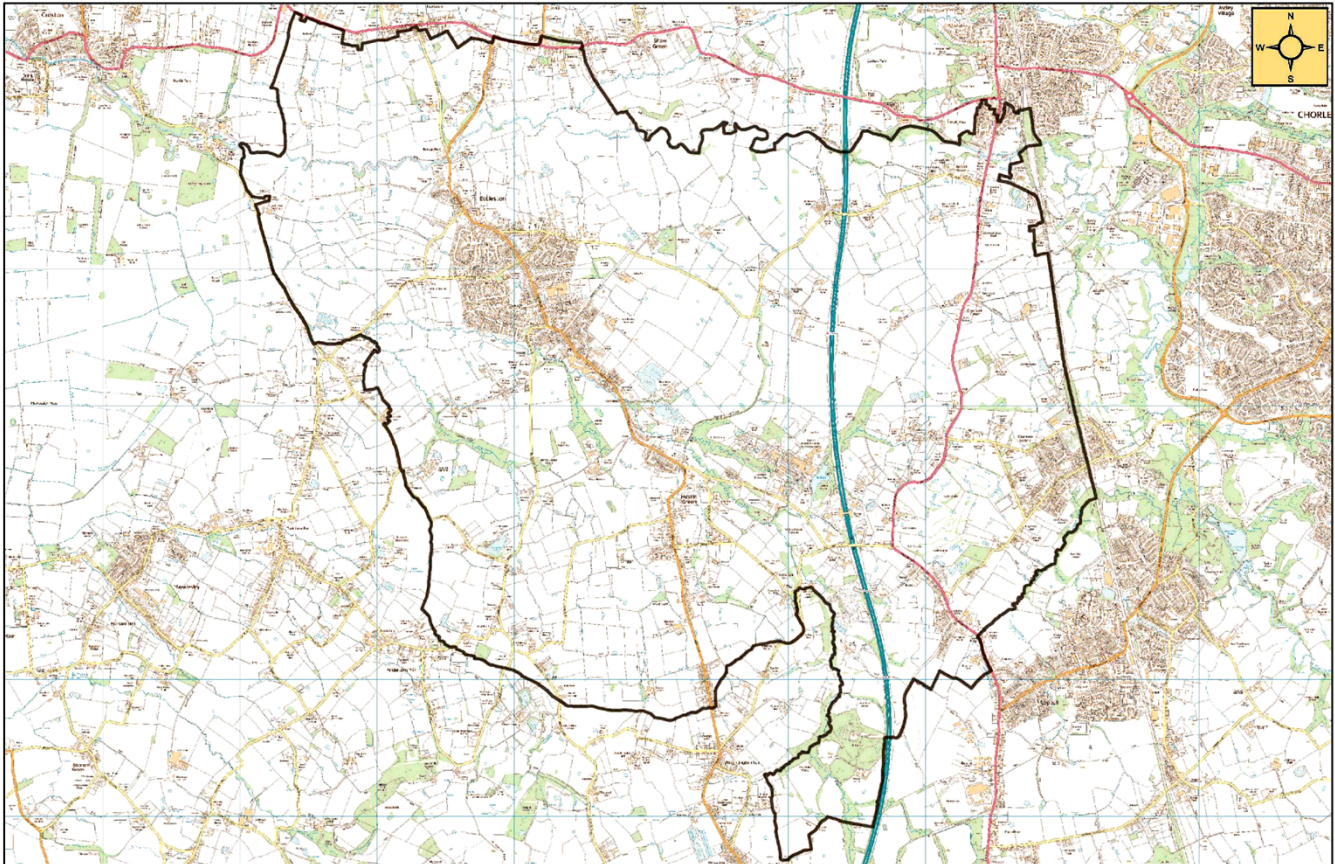
Chantry Place
 Chapel Lane
 Beechwood Court,
 Chapel Lane
 Chapel Way
 Church Fold
 Clancutt Lane
 Clayton Gate
 Coppull Hall Lane
 Coppull Moor Lane
 Goose Green Avenue
 Green Lane
 Holly Crescent
 Holt Avenue
 Hurst Brook
 Jolly Tar Lane
 Lancaster Street
 Longfield Avenue
 Longworth Avenue
 Meadow Close
 Millstone Close
 New Road
 Oakwood Road
 Pear Tree Avenue
 Pleasant View
 Poplar Drive
 Rectory Drive
 13b - Coppull East 2
 Roe Hey Drive
 Spendmore Lane
 Station Road
 Railway Terrace,
 Station Road
 Summerfields
 Sunny Brow
 The Brambles
 The Chestnuts
 The Heys
 The Laurels
 Vicarage Crescent
 Wigan Lane

Polling District 04C

Ashdale Close
 Belmont Place
 Blainscough Lane
 Bogburn Lane
 Burwell Avenue
 Chisnall Avenue
 Chisnall Lane
 Coppull Moor Lane
 Crane Street
 Glover Road

Grange Drive
 Hill View Drive
 Manor Way
 Meadow Way
 Preston Road
 Rivington Place
 Spendmore Lane
 Tansley Avenue
 Westend Avenue

ECCLESTON, HESKIN & CHARNOCK WARD



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1:35,000

The villages of Eccleston and Heskin have long operated as a joint community and formed part of previous council and representative seats.

Built along the B5036 main road, villagers utilise many common services, schools and transport linkages such as the 113 bus service. Heskin also shares many similar features with the larger community of Charnock Richard which comprises a number of smaller sub-settlements that have previously been split in a variety of Borough seats.

The regrouping of wider Charnock Richard and its links to similar communities will ensure more consistent representation although any arrangement in this area is split by the M6 motorway which runs north to south through the Parish.

The existing polling districts used to form this ward are 04A/04B/14A/part of 16A and 14B.

Polling District 04A

Bannister Green
 Barmskin Lane
 Anglefield Cottages,
 Barmskin Lane
 Harrock View, Barmskin Lane
 Bentley Lane
 Chisnall Lane
 Church Lane
 Green Farm Close
 Halfpenny Lane
 Park Hall Road
 Stocks Court
 Stocks Lane
 The Meadows
 The Warings
 Town Lane
 Whalley Road
 Withington Lane
 Wood Lane
 Wrennalls Lane

Polling District 04B

Alder Drive
 Alma Drive
 Back Lane
 Brook Lane
 Buttermere Gardens
 Charter Fold
 Charter Lane
 Cherry Tree Close
 Chorley Lane
 Church Fold
 Church Lane
 Frances Darlington
 Court, Church Lane
 Croston Lane
 Delph Lane
 Dob Brow
 Dob Brow Close
 Freemans Lane
 German Lane
 Highgrove Avenue
 Leeson Avenue
 Lichen Close
 Lucas Avenue
 Meadowlands
 Mere Fold
 Mill Lane
 Neargates
 Nursery Close
 Old Hall Lane

Park Hall Road
 Preston Road
 Hunters Lodge Motel,
 Preston Road
 Robin Close
 Sharratts Path
 Southgates
 The Foxwood
 Town Lane
 White Gate Fold
 Willow Drive
 Yewlands Avenue

Polling District 14A

Anchor Fields
 Balmoral Road
 Banner Close
 Beechfields
 Boundary Close
 Chaucer Close
 Conway Road
 Cricketers Green
 Doctors Lane
 Gillcroft
 Greenway
 Lawrence Close
 Lawrence Lane
 Lydiate Lane
 Marsden Close
 New Lane
 Parr Cottage Close
 Parr Lane
 Richmond Road
 Sandringham Road
 Sarscow Lane
 Southport Road
 Syd Brook Lane
 The Cedars
 The Croft
 The Fields
 The Green
 The Hawthorns
 Tinklers Lane
 Towngate
 Martland Cottages,
 Towngate
 Towngate Court,
 Towngate
 View Street
 Warwick Road
 Westminster Place
 Windsor Road

Woodcock Fold

Part of Polling District 16A

Daisy Hill Fold
 Dunrobin Drive
 Fieldside Avenue
 Hillside Close
 Pincock Brow
 Pincock Street

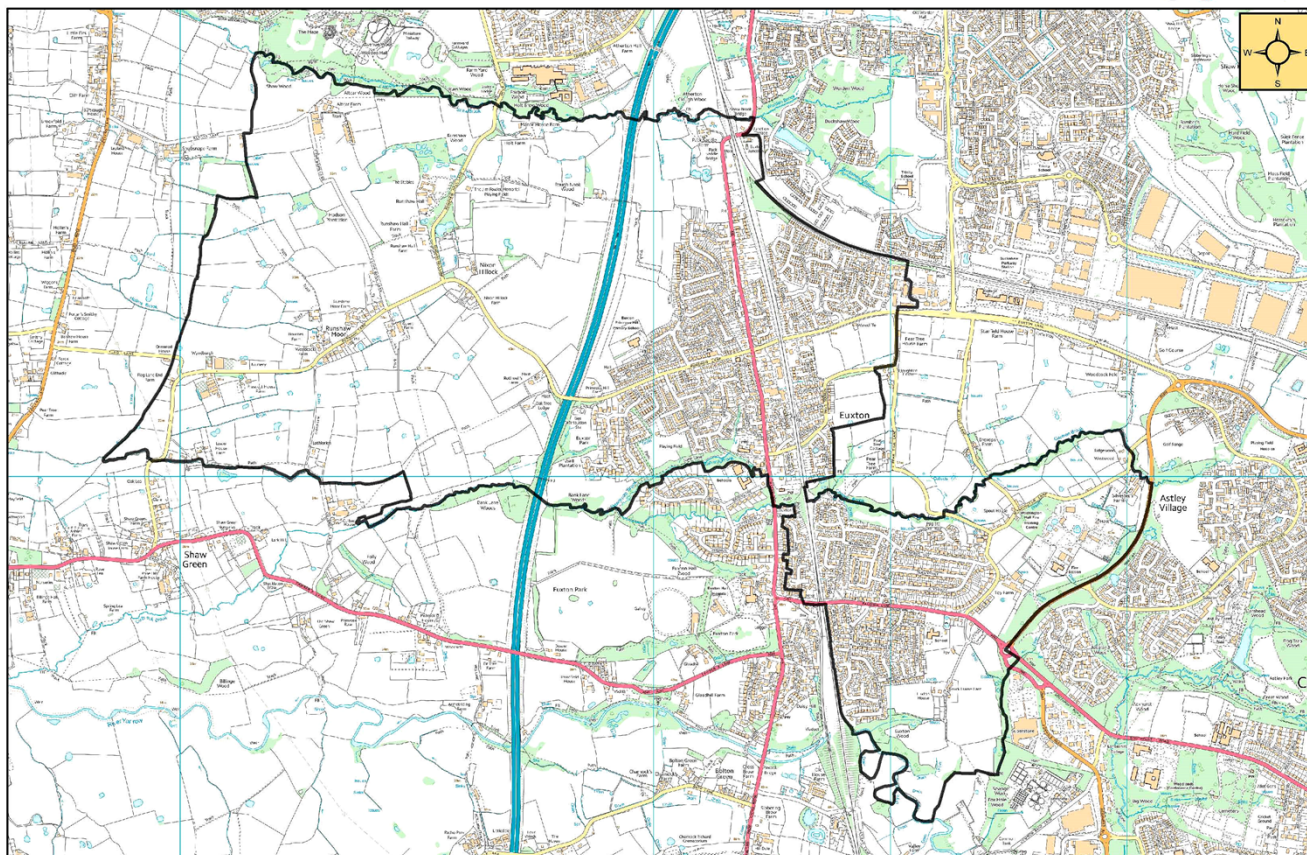
Polling District 14B

Bannister Green
 Bannister Lane
 Bradley Lane
 Braeburn Crescent
 Bramley Drive
 Cortland Avenue
 Cotswold Close
 Drapers Avenue
 Enfield Close
 Hawkswood
 Ince Lane
 Keats Close
 Langton Brow
 Langton Close
 Larkfield
 Laxton Court
 Lord Street
 Middlewood Close
 Mill Lane
 New Mill Street
 New Street
 Newlands
 Park Street
 Preston Nook
 Red House Lane
 Reeveswood
 Rookwood
 Sagar Street
 Shelley Drive
 Snipewood
 The Briers
 The Green
 Kirstin Court, The Green
 Woodhart Lane
 Wrennalls Lane

EUXTON WARD



Ward Proposals - Euxton



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1:20,000

The proposed new Euxton ward brings together Euxton North (15A) and the majority of Euxton South (16A).

The residents of the current Euxton North and Euxton South wards view Euxton as one community, and do not differentiate between the two.

Euxton Parish Council serves both areas.

The village enjoys a community centre and primary schools which serve both Euxton North and Euxton South equally. The bus services serve the whole village and the railway station at Balshaw Lane provides excellent links to Preston, Liverpool and further afield. Unifying the two wards helps strengthen local identity and helps serve the interests of the whole village.

The existing polling districts used to form this ward are 15A and 16A.

Polling District 15A

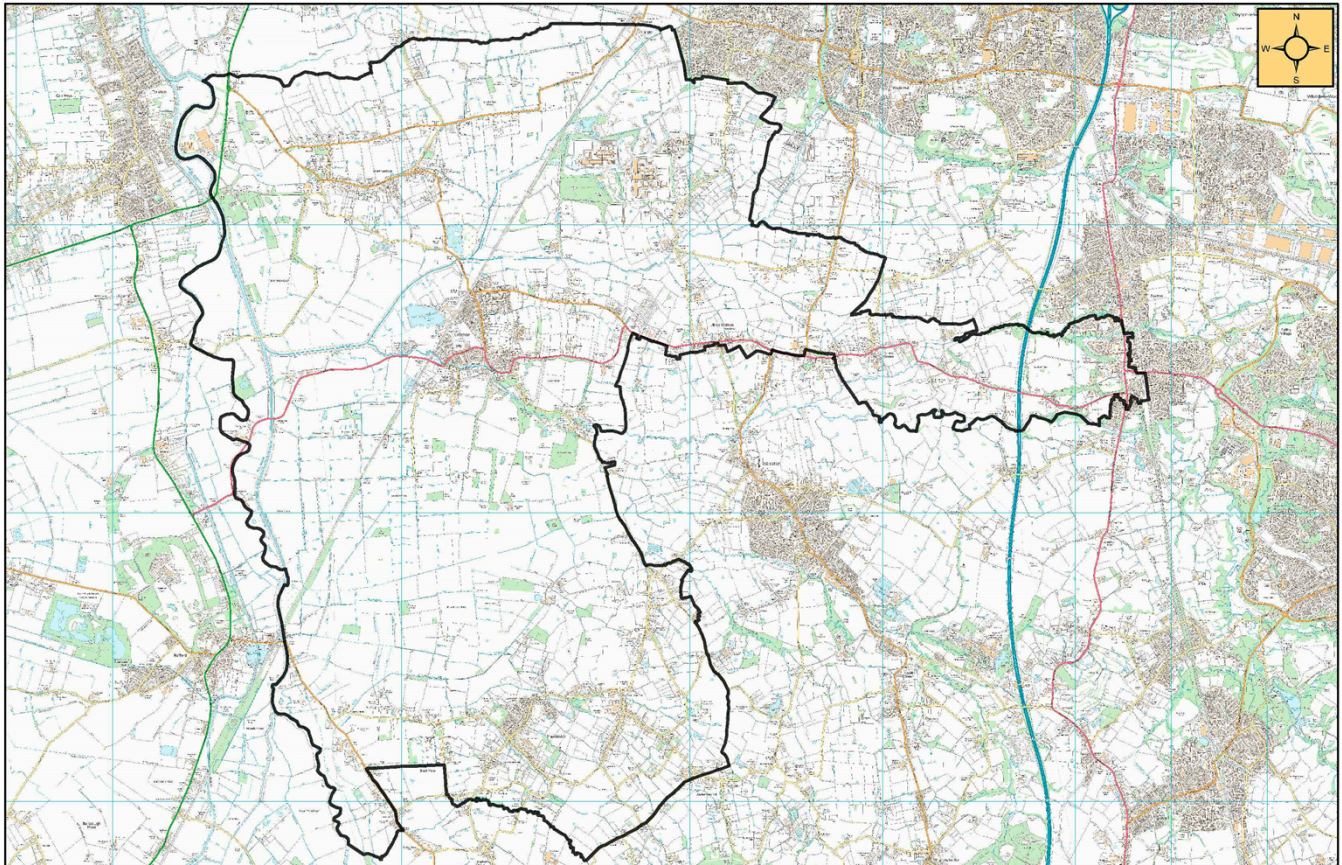
Altcar Lane
 Apple Tree Close
 Barnside
 Beech Avenue
 Belfry Close
 Birch Avenue
 Birkdale Close
 Boarded Barn
 Briar Avenue
 Carnoustie Drive
 Cedar Avenue
 Cherryfields
 Chestnut Avenue
 Church Gardens
 Club Street
 Crofters Green
 Euxton Lane
 Glencroft
 Gleneagles Drive
 Grange Drive
 Greenside
 Hunstanton Close
 Laurel Avenue
 Limes Avenue
 Lomond Close
 Lytham Court
 Meadowcroft
 Mile Stone Meadow
 Muirfield Close
 Northside
 Oak Avenue
 Old School Lane
 Orchard Close
 Poplar Avenue
 Primrose Hill Road
 Rose Hill
 Runshaw Hall Lane
 Runshaw Hall,
 Runshaw Hall Lane
 The Stables, Runshaw
 Hall, Runshaw Hall
 Lane
 Runshaw Lane
 School Lane
 Shawbrook Close
 Southside
 Springfield Gardens
 St Andrews Close
 St Marys Gate
 Sycamore Avenue
 The Cherries
 The Croft
 Troon Close
 Turnbury Close

Vicarage Close
 Village Croft
 Wentworth Drive
 Wigan Road
 Junction Terrace,
 Wigan Road
 Woodside
 Yew Tree Avenue

Part of Polling District 16A

Ambleside Avenue
 Armetriding Reaches
 Balshaw House
 Gardens
 Balshaw Lane
 Barons Way
 Bredon Avenue
 Chiltern Avenue
 Coniston Avenue
 Conway Close
 Cotswold Avenue
 Countess Way
 Dale Avenue
 Earls Way
 Empress Way
 Grasmere Close
 Hawkshead Avenue
 Highways Avenue
 Kingsway
 Mallom Avenue
 Park Avenue
 Pear Tree Lane
 Pennine Avenue
 Princess Way
 Queensway
 Regents Way
 Runshaw Lane (Part)
 Southport Road
 Talbot Drive
 Talbot Row
 Washington Lane
 Whinny Lane

LOSTOCK & MAWDESLEY



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1:50,000

The rural areas of Croston, Ulnes Walton, Mawdesley and Bretherton enjoy a significant degree of individuality but have many common elements. They have similar characteristics with large farming communities, large areas of greenbelt, good local road network connecting each of the villages and a large number of people commuting to work.

The majority of secondary school pupils in the area attend Bishop Rawstorne School in Croston and are situated in the same County Council division. The new ward proposal also seeks to provide a link towards neighbouring Euxton as it takes in the more rural element of 16A (the existing Euxton South ward) which is a well-used corridor for residents in the villages accessing services and facilities in the town (such as Euxton railway station, Tesco and the town centre).

The existing polling districts used to form this ward are part 16A/14C/18A/18B/18C and part 15A.

Part of Polling District 16A

Anderton Road
 Balshaw Avenue
 Church Walk
 Culbeck Lane
 Dawbers Lane
 Firbank
 Primrose Cottages,
 Dawbers Lane
 Dean Hall Lane
 Euxton Hall Gardens
 Euxton Hall Court,
 Euxton Hall Gardens
 Euxton Hall Mews
 Mill Lane
 Old Dawbers Lane
 Regency Gardens
 Runshaw Lane (Part)
 Wigan Road

Polling District 14C

Ashtrees
 Back Lane
 Back Lane East
 Bentley Lane
 Black Moor Lane
 Black Moor Road
 Blue Stone Lane
 The Owls, Blue Stone
 Lane
 Bradshaw Lane
 Brookfield
 Dark Lane
 Gales Lane
 Gorsey Lane
 Hall Green Lane
 Hall Lane
 City Studio, Hall Lane
 Stocks Hall
 Mawdesley, Hall Lane
 High Street
 Hurst Green
 Jay Bank
 Meadow Lane
 Moody Lane
 New Street
 Nook Lane
 Ridley Lane
 Rufford Road
 Salt Pit Lane
 Sandy Lane
 School Lane

Smithy Lane
 Brook Villas, Smithy
 Lane
 Sycamore Close
 Syd Brook Lane
 Tannersmith Lane
 Tarnbeck Drive
 The Willows
 Three Post Green
 Tincklers Lane
 Wood Lane

Polling District 18A

Back Lane
 Bamfords Fold
 Bank Hall Drive
 Bank Hall Barns, Bank
 Hall Drive
 Carr House Lane
 Cocker Bar Road
 Doles Lane
 Eyes Lane
 Flag Lane
 Liverpool Road
 Lock Lane Sollom
 Marl Cop
 Moss Lane
 North Road
 Canal Leach, North
 Road
 Odd House Lane
 Pompian Brow
 Norse Cottages,
 Pompian Brow
 South Road
 Moor Hey Cottages,
 South Road
 Weavers Fold, South
 Road
 South View
 The Apiary

Polling District 18B

Back Drinkhouse Lane
 Bramblewood
 Brookfield
 Carr Lane
 Carvers Brow
 Castle Walks
 Church Street
 Coniston Way
 Coronation Court

Cottage Lane
 Croston Road
 Dalton Fold
 De Trafford Place
 Drinkhouse Road
 Farmhouse Court
 Finney Lane
 Grape Lane
 Croston Hall Estate,
 Grape Lane
 Home Farm Mews,
 Grape Lane
 High Lane
 Highfield Road
 Cock Robin, Highfield
 Road
 Jubilee Way
 Langdale Avenue
 Lonsdale Drive
 Lostock Road
 Meadow Lane
 Meadowside
 Melrose Gardens
 Moor Road
 Moss Lane
 Moss Road
 Orchard Mill Drive
 Out Lane
 Willow Bank Cottages,
 Out Lane
 Pavillion View
 Pear Tree Road
 Railway View
 Rectory Close
 Ridley Lane
 Riverside Crescent
 School Close
 Shevington Causeway
 Station Road
 Mill Row, Station Road
 The Hillocks
 The Orchard
 Town Road
 The Old Police Station,
 Town Road
 Turflands
 Victoria Court
 Westfields
 Westhead Road
 St Michaels Terrace,
 Westhead Road

Polling District 18B (cont'd.)

Yarrow Close

Polling District 18C

Cutt Close

Flag Lane

Glover Close

Holker Lane

Leyland Lane

Moss Lane

Ridley Lane

Southport Road

The Causeway

The Maples

Ulnes Walton Lane

Johnson House Barn, Ulnes Walton Lane

The Oaks, Ulnes Walton Lane

Wade Brook Road

Willow Road

Wray Crescent

Part of Polling District 15A

Brookside

Firbank

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Report of	Meeting	Date
Director of Customer & Digital	Council	18 Sept 2018

FEES AND CHARGES CHORLEY CEMETERIES

PURPOSE OF REPORT

- To advise Council of the proposed changes to fees and charges in the Chorley cemeteries.

RECOMMENDATION(S)

- To introduce new charges in the Muslim burial area in respect of:
 - New concrete chamber burials, including a reduction in interment fees.
 - Existing timber lined standard graves.
- To align burial fees for non-residents with a close connection to the borough, with those of residents as defined by para. 27. The fees will continue to be the same for all faiths
- Other special circumstances and requests to apply the standard resident fee is considered and agreed by the Executive Member for the service under delegated powers.
- To introduce these changes to fees and charges immediately.
- The Cemetery policy is updated to reflect these changes.

EXECUTIVE SUMMARY OF REPORT

- Capital works at Chorley Cemetery are underway to improve the site overall and accommodate requests from the Muslim community.
- New charges in respect of fees for Muslim burials at Chorley Cemetery are now needed to recoup the costs of:
 - Installing burial chambers - £1,267 per unit
 - Timber lining graves - £150 per plot
- If a burial chamber is purchased interment fees will be reduced by 70% on the Council's standard set fee.
- Charges such as Exclusive Right of Burial fees (purchase of grave plot) however, will remain consistent with other burials.
- There are currently two levels of interment fees with those for non-residents being double those for residents. It is recognised that some people have a close connection with the borough but have had to move away due to work, family or residential care arrangements.
- It is proposed that the fees for non-residents meeting certain criteria are the same as those for residents of the borough. These fees will continue to apply across all faiths.

Confidential report Please bold as appropriate	Yes	No
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CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
--	--	------------------------	--

Clean, safe and healthy homes and communities		An ambitious council that does more to meet the needs of residents and the local area	X
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BACKGROUND

- 14. Phase 2 of the capital works at Chorley Cemetery includes new roads and drainage across the cemetery and also tree felling in the Muslim burial area.
- 15. Historically, the only provision for Muslim interments was a timber lined grave which has not attracted any additional costs beyond the interment fee.
- 16. To facilitate requests from the Muslim community prices have been obtained for a replacement prayer shelter and a number of concrete burial chambers.
- 17. A draft “Memorandum of Understanding” between the council and the Muslim community has been drawn up outlining the terms and responsibilities of the two parties in respect of the prayer shelter, concrete chamber burials and timber lined grave burials.
- 18. As concrete chambers will only require minimal additional preparation for burials it is appropriate that interment fees are reduced by 70%
- 19. The Council receives up to 10 requests each year to waive the additional fee for the interment of a non-resident due to the deceased’s connection with Chorley. These are considered on an individual basis by the Executive Member (Customer, Advice and Streetscene services).

PROPOSED FEES FOR MUSLIM GRAVE TYPES AND PRAYER SHELTER COSTS

- 20. As part of the improvements in the Muslim section of the cemetery the council will purchase and pre-install a number of concrete chambers. These will be available as well as the existing timber lined graves.
- 21. Concrete Burial Chambers
 - a. Prices for concrete chambers have been obtained from a contractor and are £1,267 per unit.
 - b. The council will pay for approximately 23 burial chambers initially, dependent on the topography of the site.
 - c. The cost of each chamber will be recovered when a burial takes place.
- 22. Timber Lined Graves
 - a. The cost to the council of timber lining graves is currently £150.
 - b. This cost will be recovered when a burial takes place in a standard grave.
 - c. This charge has not been applied previously.
- 23. The Exclusive Right of Burial fee (purchase of grave plot) including Certificate of Burial will remain consistent with other burials.
- 24. However, interment fees will be reduced by 70% on the Council’s standard fees if a burial chamber is purchased.
- 25. Prayer Shelter
 - a. Executive Cabinet approved a financial contribution towards the infrastructure and build costs of the prayer shelter on 15 February 2018.

PROPOSED CHANGE TO FEES FOR NON RESIDENTS FOR ALL FAITHS

- 26. Fees for non-residents of the Borough are currently double the fees for residents.
- 27. It is proposed that a resident (the deceased) is now classed as;
 - a. a permanent occupier of a residential property within the borough of Chorley or a payer of council tax to Chorley Council or
 - b. a former resident who purchased the grave whilst living in the borough or has previously lived in the borough for 10 years of adult life or
 - c. are the parent, child or spouse of a resident

- 28. Any other special circumstances and request to apply the standard resident fee is made under delegated powers by the appropriate Executive Member for the service.
- 29. It is proposed that these changes take effect immediately.

FINANCIAL SUMMARY

30.

Current Fees		Proposed Fees	
Timber lined grave:		Option 1 – Timber lined grave:	
	£		£
Interment of an Adult	600	Interment of an Adult	600
Exclusive Right of Burial	900	Exclusive Right of Burial	900
Certificate of Burial	27	Certificate of Burial	27
Grave Marker	27	Grave Marker	27
		Timber Lining	150
	1,554		1,704
Concrete Chambers	No provision	Option 2 - Concrete Chambers	
		Concrete burial chamber (recovery of direct cost)	1,267
		Interment of an Adult	180
		Exclusive Right of Burial	900
		Certificate of Burial	27
		Grave Marker	27
			2,401

IMPLICATIONS OF REPORT

31. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	X	Customer Services	
Human Resources		Equality and Diversity	
Legal	X	Integrated Impact Assessment required?	X
No significant implications in this area		Policy and Communications	

RISK

A risk register has been completed	Yes	No
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COMMENTS OF THE STATUTORY FINANCE OFFICER

- 32. On average Chorley Cemetery have two Muslim burials per year. It is envisaged the introduction of concrete chambers at the request of the Muslim community, alongside other improvements to the cemetery and changes to non-resident fee policy will facilitate further interest from the Muslim community.
- 33. The fee levied for the concrete chamber reflects the cost to the council. As such this may change should the need arrive for more chambers in the future.

34. If approved, changes to the Cemetery pricing policy must be reflected in the council website.

COMMENTS OF THE MONITORING OFFICER

35. Whilst there is an existing policy the report introduces new charges which are properly considered by Councillors.

ASIM KHAN
DIRECTOR OF CUSTOMER & DIGITAL

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Asim Khan	5448	08/08/18	***

TYRED CAMPAIGN

On Monday 10 September 2012 a coach bound for Liverpool carrying 53 people from the Bestival music festival on the Isle of Wight, left the road and crashed into a tree instantly killing Michael Molloy (18), Kerry Ogden (23) and the coach driver, Colin Daulby (63), and left others with life-changing injuries. The inquest into the crash found that the front nearside tyre which was actually older than the coach itself, at 19 years, was responsible for the crash. In 2014, Liverpool City Council unanimously agreed on a motion in support of Michael's mother Frances calling for a change in the law requiring a ban on tyres older than six years on commercial vehicles. Despite the widespread public and political support for this campaign, no change in the law has been made, shamefully leaving others at risk from faulty and dangerous tyres.

Council notes that Frances Molloy has launched "Tyred" – the official campaign to pressure Government – to change the law to ban the use of tyres older than ten years on commercial vehicles.

Council wholeheartedly supports "Tyred" and instructs the Leader of the Council to write to the Prime Minister and Leader of the Opposition to call together cross-party support for a change in the law.

Council further resolves to support the "Tyred" campaign until such a change in the law is achieved and to draw the attention of the Local Government Association, especially its Environment and Transport Board, to this Council's view that the concerns should be fully addressed.

Finally, Council asks the Chief Executive to write to all schools in the Borough asking them to require coach and bus operators they use for school trips etc to adhere to the provisions set out in the Tyred campaign. Council should also ask officers to look at our own procurement procedures with a view to inserting an appropriate clause in any contracts with commercial operators and to also ensure that this standard applies to our own vehicle fleet.

Hope you will support us in this campaign, to make our roads safer and save lives.

Proposed by Councillor Margaret France

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